

# Crafton Hills College Minutes, Institutional Effectiveness, Accreditation, and Outcomes Committee

Date: November 27, 2012  
Time: 3:30 p.m.  
Location: LRC 135

## Members and Guests

Larry Aycock  
Bryson, Ken  
Cabralles, Joe  
Tina Gimple  
Greyraven, Ruth  
Hegde, Raju

Jones, Joanne  
Mansourian, Farhad  
McKee, Julie  
O'Toole, Robert  
Rabago, Ralph  
Simonson, Kristi

Warren-Marlatt, Rebecca  
Williams, Gary  
Wilson, Kathryn  
Word, Daniel  
Wurtz, Keith

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Outcomes Minutes, September 25, 2012		
Accreditation Sub-Committee Chairs	<p>The group agreed that Sub-committee chairs will gather information in a bulleted format and evidence, and will submit it to Rebecca via One Note to ensure a common voice and style within the document.</p> <p>Sub-Committee Chairs will be:</p> <ul style="list-style-type: none"> <li>• Standard I: Keith and Ralph</li> <li>• Standard IIA: Rebecca, Gary, and Dan</li> <li>• Standard IIB: Rebecca, Tina, Larry, and Joe</li> <li>• Standard IIC: Raju</li> <li>• Standard IIIA: Julie and Ruth</li> <li>• Standard IIIB: Ruth and Mike</li> <li>• Standard IIIC: Joe, Raju, and Larry</li> <li>• Standard IIID: Mike, Tina, Bob, and Keith</li> <li>• Standard IV: Rebecca and Keith</li> </ul>	<p>Chairs will determine whether and who to recruit for the sub-committee, and how to approach data-and evidence-gathering.</p>

<p>Workshops and Forums, Planning</p>	<p>Rebecca proposed designing workshops around the standards focused around the questions asked in the standards, and that Co-chairs get together and discuss what would work best for their standard. Workshops would happen in both formal settings, such as In-Service Day and committee meetings, and informal settings, such as brown-bag discussions during College hour. The committee agreed that the group needs to better understand the standards before facilitating discussion across campus.</p>	<p>The group will spend 20 minutes each meeting reviewing a standard and brainstorming possible narrative and evidence.</p>
<p>Discussion and Selection, ILO Assessment, 2012-2013</p>	<p>The committee discussed the 2012-2013 ILO to be assessed. Since no progress has been made to date, it was agreed that the Information Literacy would be the best to complete by spring. It was suggested that assessment could focus on ENGL-101, 102, 152, and various STEM disciplines for which research is necessary. A rubric could be developed and applied to papers across disciplines throughout spring semester. To be consistent with the ILO, the rubric would need to center on “analyzing, evaluating, and synthesizing information.”</p>	<p>Raju, Keith, Ruth, and English faculty will develop the rubric to administer at end of Spring 2013. Keith and Julie, and Bob will work on ILO3 over the summer.</p> <p>It was recommended that ILO 6 can be assessed in the Health Center, perhaps on a pilot basis.</p>
<p>Final SLO Report, submitted October 12, 2012</p>	<p>Rebecca reported there has been no feedback from ACCJC regarding the final SLO report.</p>	

<p>Reports: Accreditation Self Evaluation Training, October 5, SBVC, 8:00 – 4:00 p.m.</p>	<p>Keith reported he learned two important things:</p> <ol style="list-style-type: none"> <li>1) ACCJC construes “assessment” broadly, to include evidence based decision making at all levels of the institution.</li> <li>2) Colleges can decide for themselves which courses to assess. For example, CHC reported only courses offered in the last two years.</li> </ol>	
<p>Other Business</p>	<p>None</p>	
<p>Adjournment</p>	<p>5 p.m.</p>	
<p><b>Mission Statement:</b> To advance the education and success of students in a quality learning environment.</p>	<p><b>Vision Statement:</b> To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p><b>Values:</b> creativity, inclusiveness, excellence, and learning-centeredness.</p>