

# Crafton Hills College Minutes, Institutional Effectiveness, Accreditation, and Outcomes Committee

Date: September 25, 2012  
Time: 3:30 p.m.  
Location: LRC 135

## Members and Guests

**Bryson, Ken**  
**Cabrales, Joe**  
**Greyraven, Ruth**  
**Hegde, Raju**

**Jones, Joanne**  
Mansourian, Farhad  
**McKee, Julie**  
**O'Toole, Robert**  
**Rabago, Ralph**  
**Simonson, Kristi**

**Strong, Michael**  
**Warren-Marlatt, Rebecca**  
**Williams, Gary**  
Wilson, Kathryn  
**Word, Daniel**  
**Wurtz, Keith**

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Outcomes Minutes, April 12, 2012	Approved	
Approval of Minutes, Accreditation Committee March 27, 2012	Approved	
Accreditation Sub-Committee Chairs	Table	<a href="#">Agenda, November 27</a>

<p>Discussion, review and feedback to Academic Senate, ACCJC Standards</p>	<p>In response to Academic Senate’s directive to discuss and provide feedback concerning ACCJC standards, the group contributed the following input:</p> <ul style="list-style-type: none"> <li>• Standards overlap to a great extent. Recommend the commission remove redundancies. The reduction in the number of standards makes onsite committee work more challenging. Increase the number of standards by dividing existing standards (e.g. 2 A, B, C).</li> <li>• Remove SLOs as a theme and include a broader theme of evidence-based decision-making.</li> <li>• Stop counting SLOs and allow colleges to focus on the quality of their processes and information.</li> </ul>	<p>Keith took notes and will forward them to Denise Allen for the Academic Senate.</p>
<p>IAP and Documentation of Cycle Completion</p>	<p>Rebecca reported she has asked faculty to calendar assessment of course-level outcomes on a three-year cycle. However, most faculty have not responded. The group discussed the confusion inherent in our slo documentation process; we have several locations for evidence: ELumen, and the Online Web Portal. It was also pointed out in Chairs Council that many faculty are reporting every three years in PPR. The group discussed having a single location for evidence.</p>	<p>Further discussion, research, and input, with the goal of a single depository for outcomes.</p>
<p>Workshops and Forums, Planning</p>	<p>Table</p>	
<p>Discussion and Selection, ILO Assessment, 2012-2013</p>	<p>Keith suggested the committee recommend the assessment of one Institutional Learning Outcomes per year.</p>	<p>No action. Agendize November 27 for discussion.</p>

SLO PowerPoint	Rebecca shared a draft of the Powerpoint presentation summarizing CHC's Report on SLO Implementation for ACCJC. She will send the draft to the campus for input.	
SLO Report, Draft and Input (Rebecca)	Rebecca is completing the SLO report to ACCJC. She distributed the draft. Gary is still taking inventory of course-level SLO's documented in ELumen. Keith has populated the online web portable with program level outcomes described in PPR. Many, but not all course outcomes are documented in the online web tool. The college must also provide narrative and evidence concerning the level of institutional dialogue about assessment, linkages between SLOs and planning and resource allocation, institutional support for the assessment processes, the existence of comprehensive assessment reports, alignment among course and program outcomes, and student awareness of course and program expectations. A brief self-evaluation is also included.	The self-evaluation will focus on: 1) the need to adopt a single tool for documentation,; 2) the need to focus on the quality of assessment, and to more closely define what we assess and why; 3) the use of existing processes, such as Curriculum Committee and PPR to collect and link assessments across levels.
Accreditation Self Evaluation Training, October 5, SBVC, 8:00 – 4:00 p.m.	Rebecca called for faculty volunteers for Accreditation Self-Evaluation Training. Denise Allen and Julie McKee will represent the faculty. Other members will include Kristi Simonson, Tina Gimple, Raju Hegde, Keith Wurtz, and Rebecca Warren-Marlatt.	The group will report to the committee at the November 27 <sup>th</sup> meeting.
Other Business	None	
Adjournment	5 p.m.	
<b>Mission Statement:</b> To advance the education and success of students in a quality learning environment.	<b>Vision Statement:</b> To be the premier community college for public safety and health services careers and transfer preparation.	<b>Values:</b> creativity, inclusiveness, excellence, and learning-

		centeredness.
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