



CRAFTON HILLS COLLEGE HONORS INSTITUTE STEERING COMMITTEE MINUTES

DATE: October 1, 2025

TIME: 1:00

LOCATION: CCR 247

MEMBERS AND GUESTS:

Present: Judy Cannon, Debbie Bogh, T.L. Brink, Cheryl DiBartolo, Jimmy Urbanovich, Dean Nick Reichert, Honors Ambassador/Student Rep: Jazmyn Garcia

Absent: Renee Azenaro, Richard Hughes, Isidro Zepeda

Excused: Farhad Mansourian, Diane Pfahler Nick Reichert, Jeff Smith

TOPIC	DISCUSSION AND FURTHER ACTION
Call Meeting to Order, Presentation of Minutes	Motion to approve: Debbie Second: Jimmy Approved
AMBASSADOR REPORT - Survey - Social media - Faculty spotlights	A survey of Honors students conducted by the Ambassadors with 16-17 responses indicated a desire for more social events and more frequent communication in addition to the weekly Monday emails. We have added Discord to our social media to allow students to interact with other Honors students and particularly those from their major. We plan to add an alumni section. We will have a Google form where faculty can input info for a spotlight. SUGGESTION: Give students access to a document with faculty contact info and academic experience and how they can help with research.
UPDATES: - Honors Meet & Greet - Pizza in the Lounge - Workshops	Very successful event with over 100 in attendance Also very successful with 45 in attendance. Tutoring will loan us their Jenga game for next event. Idea for Honors study groups in the Tutoring Center. Nick says they can support that. Can also provide tutors for study groups in lounge?

- Membership - Alumni spotlight - Other	Add another Abstract Workshop on Zoom in late October/early November. Nick will send staff from Tutoring to learn so that they can help students. Just dropped about 20 students for inactivity, grades. Membership now at about 150. See notes in Ambassador Report -Upcoming Loma Linda University field trip to cadaver lab, partnership with STEM/MESA. Contact Sam Truong if there are extra spaces. He or his students may want to attend.Six Honors members of American Association of University Women (AAUW); Judy serving on their scholarship committee
PRIOR BUSINESS:	
Honors Faculty Training/Handbook Honors Cap and Priority Registration	Jimmy asked that Judy create a file and sent the whole file to him rather than one document at a time. Judy will reach out to Natalie and get on Academic Senate agenda in “For the Good of the Order” to discuss the need for priority registration for Honors students: - Vets, EOPS/SAS, MESA, and athletes currently have priority registration - CHC one of few CCs that does not offer priority registration to Honors students - With more students coming in with AP and dual enrollment credit, they are finding it more difficult to complete Honors requirements if they can’t get the classes they need right away. - Returning students, who often are slower to register, also need this incentive. - Priority registration would help with recruiting. - Honors spots are not currently held for Honors students. - Standard of three Honors spots/class should be changed to five. Debbie will present information on this issue at the next Enrollment Management committee meeting. Judy check to see if Honors PPR has anything about priority registration or stand-alone Honors classes in it.

Demographics report	Judy has made a request for a demographics report from Institutional Effectiveness, Research, and Planning.
Scholarship workshops: Jack Kent Cooke AAUW Nancy Yowell Memorial	Talk to Mariana and Karen
NEW/ADDITIONAL BUSINESS:	
Honors support	-Can Honors fundraise? (Judy check with HTCC) -Judy needs help with financial issues, such as conference reimbursements, that take up a large block of time -Judy needs someone to do website updates, including uploading agendas and minutes
Additional business:	Discussion of Library 100: Information and Literacy as possible Honors class. May not be a good fit for our needs.
UPCOMING: Lunch with Honors Faculty: Wednesday, November 12, 12:00-1:00 <i>NOTE: Change date to Wednesday, November 19 (Cheryl, Krista, Nick, TL, Karen can attend on that day)</i> SSCUR at CSU Channel Islands: Saturday, November 22 CHC Research Conference: Friday, December 5, 9:00-12:00 (or longer)	

Next Meeting: Wednesday, November 5, 1:00-2:00 PM