

COLLEGE HONORS INSTITUTE STEERING COMMITTEE MINUTES		DATE: Sept. 1, 2021 TIME: 11:00 LOCATION: Zoom meeting
Members:		
<input checked="" type="checkbox"/> Ryan Bartlett	<input checked="" type="checkbox"/> Debbie Bogh	<input checked="" type="checkbox"/> T.L. Brink
<input checked="" type="checkbox"/> Judy Cannon	<input checked="" type="checkbox"/> Troy Dial	<input checked="" type="checkbox"/> Richard Hughes
<input type="checkbox"/> Liz Langenfeld	<input checked="" type="checkbox"/> Janine Ledoux	<input checked="" type="checkbox"/> Farhad Mansourian
<input checked="" type="checkbox"/> Jimmy Urbanovich	<input checked="" type="checkbox"/> Lindsay Weiler	<input checked="" type="checkbox"/> Gary Williams
<input type="checkbox"/> Isidro Zepeda	<input checked="" type="checkbox"/> Van Muse	<input checked="" type="checkbox"/> Ambassador(s): Matt Nevins
TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes	Moved: Janine Ledoux Seconded: Jimmy Urbanovich Approved	
Ambassador Report:	Meet & Greet last week, nearly 60 in attendance. Reports by Ericka Paddock and Debbie Bogh. Upcoming: First newsletter of year, Honors video	
Enrollment update	Currently 98 students, down from high of 130. Many more women than men. Judy or an Ambassador will come to your class to recruit students.	
Participation Points update	Pilot semester has begun. Forms are simple and points must be completed each semester.	
New Honors classes update CD105H (to be offered SP22) ANTHRO 116H (going through curriculum this semester) ETHS 141H (Julie McKee) PSYCH 111H or 201H PHIL 103H BIOL 100H CHEM 101H	Troy says CD 105H is IGETC and CSU ready	PSYCH: Check with TL PHIL: Check with Jeff Cervantez BIO and CHEM: Judy reach out to Ruth Greyraven and Kim Salt to get these started
Registration issues	Several Honors students shut out of Honors courses this semester because spots not held for H students, but there is a problem with holding Honors spots for students when the regular section has waiting lists. Honors students not given priority registration because in	Van will reach out to Larry Aycock regarding creating priority registration for Honors students.

	the past these spots <i>were</i> held for them. Giving Honors students priority registration would alleviate this issue and add another incentive to join the Honors Institute.	
Honors Lounge staffing	The Honors Lounge is open M-W 9:00-4:00. It is available for faculty use (esp. part-timers)	
OER Committee Research Strategies Handbook	Continued to next month	Lindsay Weiler will be part of this committee
PRIOR BUSINESS:		
Curriculum Guidelines for STEM classes	Current curriculum guidelines do not work well for STEM classes such as MATH 110H. New guidelines should be created	Judy reach out to other HTCC schools to see what they have done.
Online classes: New guidelines?	1. Discussion regarding current rule that students must take at least 9 of their 15 Honors credits in a face-to-face classroom at CHC. It was moved by Ryan and seconded by Jimmy that due to constraints of the pandemic, previous guidelines regarding the quantity of units allowed to be taken online will be temporarily waived. Motion passed. 2. New guidelines for online Honors classes are therefore needed to keep a consistent level of quality with in-person classes.	Janine Ledoux and T.L. Brink will work on this.
Best Practices for online Honors classes	Plan to collaborate with SBVC Honors on a "Best Practices Seminar" for Honors faculty via Zoom. TL suggests including a service-learning component.	Schedule for early afternoon in late September or early October,
NEW/ADDITIONAL BUSINESS:		
Additional business:		
Zoom link for all meetings: https://cccconfer.zoom.us/j/4117655906?pwd=eVphQJsenMvc0R1bjBiVGmXQXIMUT09 Meeting ID: 411 765 5906 Passcode: 20202		

Next meeting October 6, 2021, 11:00 AM