

COLLEGE HONORS INSTITUTE STEERING COMMITTEE MINUTES		DATE: February 3, 2021 TIME: 12:00 LOCATION: Zoom meeting
Members:		
<input checked="" type="checkbox"/> Renee Azenaro	<input checked="" type="checkbox"/> Ryan Bartlett	<input checked="" type="checkbox"/> Debbie Bogh
<input type="checkbox"/> T.L. Brink	<input checked="" type="checkbox"/> Judy Cannon	<input type="checkbox"/> Troy Dial
<input type="checkbox"/> Richard Hughes	<input checked="" type="checkbox"/> Liz Langenfeld	<input checked="" type="checkbox"/> Farhad Mansourian
<input checked="" type="checkbox"/> Jimmy Urbanovich	<input checked="" type="checkbox"/> Lindsay Weiler	<input checked="" type="checkbox"/> Gary Williams
<input checked="" type="checkbox"/> Isidro Zepeda	<input checked="" type="checkbox"/> Ambassador(s): Victoria Karalun, Alexander Manjarrez	
TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes	Approval of minutes carried over to next month	
Ambassador Report: Newsletter Discord: Victoria Meet & Greet: Alexis	Faculty would like to participate in the Discord app. Ambassadors noted that the focus was on student community, but that there were ways to include faculty.	Ambassadors will explore creating a Faculty room in the Discord app.
Announcements: HTTC Research Conference at UCI accepted proposals	9 presentations accepted. Faculty/Steering Committee members invited to attend conference on March 26-27	
Prior business: Feedback on "automatic" Canvas cross-listing for courses that have an Honors section.	Seems to be working well.	
New Business:		
Meeting with Chairs this Friday. - Explain "stacked" system - Discuss need for STEM classes - Notify me of last-minute F changes - Notify me of intention to create new H class (Can we control this at all?) - Notify me of intent to offer an H class not previously offered - Notify me of new H faculty that need an orientation	We can look at how the DE committee handles this, but ultimately it should go to the Academic Senate. We can create "good faith" procedures and ask the AS and department chairs to support them. Chairs change, so we need to consolidate the information into a document that can be shared and put on our website	Judy discuss this issue in Chairs Meeting on Friday and ask for input.
New H section request from Cheryl DiBartolo: ANTHRO 116H (Lab – 1 unit)	Much needed - Fills a life science lab requirement)	Approved
New H section request from Julie McKee: ETHS 141H (cross-listed with SOC 141H)	This is part of CSU requirement for general ed addressing diversity Look for other courses that are	Approved Judy check with Troy about other classes that might be

	going to be cross-listed	cross-listed
Need to address Program Level Outcome topic in Honors Annual Review: Cultural Awareness	Gary made the following suggestions: <ol style="list-style-type: none"> 1. H faculty can commit to embedding something in course that includes cultural awareness. 2. A capstone/summation project for H could include how student participated in cultural activities, or how the H. program helped them to develop cultural awareness 	Form a committee to work on this and SLOs
Problems with word “stacked.” Would “integrated” work? Can we even change the term?	Means “Levels” in other contexts. Probably can’t be changed	Talk to Ashley Hayes—literary magazine uses term
Need to create SLOs (Keith, Steering Committee)		Form a committee to work on this
Recruiting needs	Membership down – lots of students who have withdrawn or have low grades	
Pryke and Bahner Scholarships Selection Committee		Selection Committee: Judy, Lindsay, Gary, Jimmy
CONTINUED FROM PREVIOUS MONTHS: <ul style="list-style-type: none"> - Participation Points - One unit Honors preview class 		Judy send out Participation Points document
UPCOMING: <p>Friday, Feb. 12: Workshops for HTCC (10:00) and WRHC (12:00) Conferences</p> <p>Friday, Feb. 19, 12:00: So You Are Thinking About Presenting at Research Conference: Overview</p> <p>Friday, February 26, 12:00-2:00: Brainstorming Symposium</p> <p>Monday, March 1, 12:00 PM: Abstract Workshop</p> <p>Tuesday, March 2, 1:00 PM: Abstract Workshop</p> <p>Friday, March 5, 12:00 PM: Ch 2 <i>Spare Parts</i> Book Discussion led by Honors Ambassadors</p>		Lindsay and Jimmy will help

ADDITIONAL BUSINESS:		Move SC meeting next month to 11:00 to avoid conflict with Spare Parts lecture
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Next meeting: March 3, 2021