

COLLEGE HONORS INSTITUTE STEERING COMMITTEE MINUTES	DATE: October 7, 2020 TIME: 12:00 LOCATION: Zoom meeting
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Members:

<input checked="" type="checkbox"/> Renee Azenaro	<input checked="" type="checkbox"/> Ryan Bartlett	<input checked="" type="checkbox"/> Debbie Bogh
<input type="checkbox"/> T.L. Brink	<input checked="" type="checkbox"/> Judy Cannon	<input checked="" type="checkbox"/> Troy Dial
<input checked="" type="checkbox"/> Liz Langenfeld	<input type="checkbox"/> Janine Ledoux	<input type="checkbox"/> Farhad Mansourian
<input checked="" type="checkbox"/> Jimmy Urbanovich	<input checked="" type="checkbox"/> Lindsay Weiler	<input type="checkbox"/> Gary Williams
<input checked="" type="checkbox"/> Ambassador(s): Alex Ramos		

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes	Approved by acclamation	
AMBASSADOR REPORT	The October newsletter is out—a collaborative effort by the Ambassadors, edited by Victoria Karalun We have formed Ambassador-led small groups to improve connection and communication	
REPORT ON PAST ACTIVITIES: - Brainstorming Symposium - Share Your Story	-Good support from faculty, 11 students attended -Dr. Horan open, 2 alumni, 2 faculty groups (4 faculty total), and 6 students presented; about 70 in attendance	
PARTICIPATION POINTS: Mt. San Jacinto College	Using Mt San Jacinto program as example/template -Take out meet with counselor -Maybe 60 pts/semester	-Judy create draft and meet with Jimmy, Ryan, and Alex to review -Present to SC next month
ETC: “automatic” Canvas cross-listing for courses that have an Honors section.	-Is there a way to identify H students in Gradebook/Canvas once the courses are merged -Concern that Honors students can only see other Honors students names once courses are merged -Catalog should not say courses are “cross-listed” -“Cross-listing” is the wrong term. Should be “merging rosters.”	Judy check with students in Urbanovich’s class to see if they can see non-Honors student names Judy will attend ETC meeting on 10/14 to discuss.
FORMALIZE POLICY FOR DE COURSES - Policy for Honors faculty: Mark McConnell Music 103H-DE - Who teaches, course content	Asynchronous/synchronous issues lead to additional DE addenda. Hybrids have to have DE addends.	Judy talk to Van and Keith about issues with creating Honors DE addenda and number of Honors classes available as DE after we return to classrooms.

<p>CONTINUED FROM LAST MONTH:</p> <ul style="list-style-type: none"> - One unit Honors preview class - Off-campus Honors enrichment trips 		Continue to next month
<p>UPCOMING:</p> <ul style="list-style-type: none"> - Poster/Oral workshops - Library workshops 		
<p>ADDITIONAL BUSINESS:</p>	<p>UCLA Virtual Open House this week (replace UCLA Stomp)</p> <p>HTCC Transfer Fair on Friday</p>	

Next meeting: November 4, 2020