

COLLEGE HONORS INSTITUTE STEERING COMMITTEE AGENDA**DATE: Sept 4, 2019****TIME: 12:00****LOCATION: West 217****Members:**

_____ Judy Cannon _____ Debbie Bogh _____ T.L. Brink _____ Susana De la Pena
 _____ Troy Dial _____ Cheryl DiBartolo _____ Liz Langenfeld _____ Janine Ledoux
 _____ Lindsay Weiler _____ Jim Urbanovich _____ Farhad Mansourian
 _____ Ambassador: Victoria Karalun _____ Student Senate:

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes		
AMBASSADOR / STUDENT SENATE REPORT		
REPORT ON PAST ACTIVITIES:		
GOVERNANCE GROUPS REQUIREMENTS - Members of Steering Committee - What is a quorum - Open vs. closed meetings and voting rights		
STUDENT RECORDS - How long must we keep a physical copy -Proposal, scan copies older than three years		
PARTICIPATION POINTS: - Current policy - Encourage involvement, community - “Mandatory” events - Make-up events		
BRAINSTORMING SYMPOSIUM Thursday, Sept. 19, 11:00-2:00, LRC 226		
ADDITIONAL UPCOMING EVENTS: See calendar		

ADDITIONAL BUSINESS:		
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Next meeting: Wednesday, October 2, 2019