

COLLEGE HONORS INSTITUTE STEERING COMMITTEE MINUTES		DATE: Nov. 6, 2018 (Date change for Nov. only) TIME: 12:00 LOCATION: Honors Lounge
Members: <input checked="" type="checkbox"/> Judy Cannon <input type="checkbox"/> Debbie Bogh <input checked="" type="checkbox"/> T.L. Brink <input checked="" type="checkbox"/> Susana De la Pena <input type="checkbox"/> Troy Dial <input checked="" type="checkbox"/> Cheryl DiBartolo <input type="checkbox"/> Liz Langenfeld <input type="checkbox"/> Janine Ledoux <input checked="" type="checkbox"/> Lindsay Weiler <input type="checkbox"/> Jim Urbanovich <input type="checkbox"/> Farhad Mansourian <input type="checkbox"/> Ambassador <input type="checkbox"/> Student Senate: Stephanie Pineda		
TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order, Presentation of Minutes		
AMBASSADOR REPORT:		
<p>OLD BUSINESS:</p> <ul style="list-style-type: none"> <li>- Honors DE</li> </ul>	<p>Electronic approval</p> <p>Susana: ENGL 163: Chicano/Latinx Literature ENGL 260, 261: Survey of American Lit</p> <p>Jeff Cervantez, co-chair of ETC, will approve all DE addendums</p> <p>English and Music DE addendums</p>	<p>Talk to Kim Salt: Judy and Lindsay need Curricunet access</p> <p>Judy work out with Jeff how Honors DE addendum should be approved</p> <p>Contact Gwen and Mark McConnell for Fall 2019 DE addendums</p> <p>Remind Rick Hogrefe to do DE addendum for COMMST 111H</p>
<p>UPCOMING:</p> <ul style="list-style-type: none"> <li>- Luncheon on Wednesday, Nov. 14, 2018</li> <li>- Student Research Conference Friday, Nov. 30</li> <li>- Deadline for HTCC Conference proposals Friday, Dec. 7</li> </ul>	<p>Will take abstracts through the 16th</p>	<p>Have Keith approve a non- CHC student presenter</p>

TOPIC	DISCUSSION	FURTHER ACTION
Faculty In-service: approved for January In-service Meeting <ul style="list-style-type: none"> <li>- What should be included</li> <li>- Possible presenters</li> <li>- What you would like to hear</li> </ul>	Judy: Basic guidelines (30 min.)	Find out how much time from Snezana  Do part-timers get Professional Development pay for attending?
Miscellaneous Friday: Honors lounge	Very low use. Considering closing it in Spring.	Survey students about possible use of Lounge in Spring.
ADDITIONAL BUSINESS:	Lindsay Weiler not listed as faculty for HIST 170H, although she is teaching the non-honors section.	Judy follow up with Jeff and Julie.  Make a Top Ten List short film.