

| COLLEGE HONORS INSTITUTE STEERING COMMITTEE<br>MINUTES  |  | DATE: December 6, 2017<br>TIME: 12:00<br>LOCATION: West 215                         |
|---|--|---|
| Members:<br><input checked="" type="checkbox"/> Judy Cannon <input checked="" type="checkbox"/> Ryan Bartlett <input type="checkbox"/> Debbie Bogh <input checked="" type="checkbox"/> T.L. Brink<br><input type="checkbox"/> Troy Dial <input type="checkbox"/> Rick Hogrefe <input type="checkbox"/> Sabrina Jimenez <input type="checkbox"/> Gary Williams<br><input type="checkbox"/> Julie McKee <input type="checkbox"/> Jim Urbanovich <input checked="" type="checkbox"/> Cheryl DiBartolo<br><input type="checkbox"/> Farhad Mansourian <input checked="" type="checkbox"/> Ambassador Anthony Abate |  |   |
| TOPIC   | DISCUSSION   | FURTHER ACTION  |
| Call Meeting to Order<br>Approval of Minutes  | Welcome students observing meeting from J. Urbanovich's speech class<br>No quorum  |   |
| AMBASSADOR REPORT:<br>I. Student Research Conference<br><br>II. Luncheon<br><br>III. Newsletter   | Low attendance. See notes under "Continued Discussion" below<br><br>Excellent attendance. Lots of reminder emails were helpful<br><br>- Give three ideas for research projects<br>- Give ideas for techniques<br>- Involve Ben/Keith |   |
| PAST EVENTS<br>I. SCCUR, Cal Poly Pomona, 11-18-17  | Pargol Arab presented.   |   |
| UPCOMING EVENTS<br>I. Abstracts due for HTCC Conference<br><br>II. HTCC Conference on April 7, 2018. Drivers needed<br><br>III. Judy on HTCC Notification Committee<br><br>IV. Proposed calendar for Spring 2018  | Ryan Bartlett, maybe<br><br><br><br><br>1/26 meeting at Long Beach: invite new faculty, part-timers. It's free and they can get flex time, plus put on resume and develop contacts   | Judy make sure they can get flex time/professional development hours for this event |
| NEW BUSINESS<br>I. Honors curriculum guidelines<br><a href="http://www.craftonhills.edu/faculty-and-staff/curriculum/index.php">http://www.craftonhills.edu/faculty-and-staff/curriculum/index.php</a><br><br>2. Adding DE components   | See below for revised wording of #5  |   |

