Members:	
Call Meeting to Order Approval of Minutes  Welcome students observing meeting from J. Urbanovich's speech class No quorum  AMBASSADOR REPORT: I. Student Research Conference  Low attendance. See notes under "Continued Discussion" below  II. Luncheon  Excellent attendance. Lots of reminder emails were helpful  III. Newsletter  - Give three ideas for research projects - Give ideas for techniques - Involve Ben/Keith  PAST EVENTS I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7, Ryan Bartlett, maybe	
Approval of Minutes  meeting from J. Urbanovich's speech class No quorum  AMBASSADOR REPORT:  I. Student Research Conference  Low attendance. See notes under "Continued Discussion" below  II. Luncheon  Excellent attendance. Lots of reminder emails were helpful  III. Newsletter  - Give three ideas for research projects - Give ideas for techniques - Involve Ben/Keith  PAST EVENTS I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7, Ryan Bartlett, maybe	
II. Luncheon  Excellent attendance. Lots of reminder emails were helpful  III. Newsletter  - Give three ideas for research projects - Give ideas for techniques - Involve Ben/Keith  PAST EVENTS I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7,  Ryan Bartlett, maybe	
under "Continued Discussion" below  Excellent attendance. Lots of reminder emails were helpful  - Give three ideas for research projects - Give ideas for techniques - Involve Ben/Keith  PAST EVENTS I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7,  Ryan Bartlett, maybe	
reminder emails were helpful  - Give three ideas for research projects - Give ideas for techniques - Involve Ben/Keith  PAST EVENTS I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7, Ryan Bartlett, maybe	
projects - Give ideas for techniques - Involve Ben/Keith  PAST EVENTS I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7, Ryan Bartlett, maybe	
I. SCCUR, Cal Poly Pomona, 11-18-17  UPCOMING EVENTS I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7, Ryan Bartlett, maybe	
I. Abstracts due for HTCC Conference  II. HTCC Conference on April 7, Ryan Bartlett, maybe	
III. Judy on HTCC Notification Committee	
IV. Proposed calendar for Spring 2018  1/26 meeting at Long Beach: invite new faculty, part- timers. It's free and they can get flex time, plus put on resume and develop contacts  Judy make sure they can get flex time/professional development hours for this event	
NEW BUSINESS I. Honors curriculum guidelines http://www.craftonhills.edu/faculty- and-staff/curriculum/index.php  2. Adding DE components	

CONTINUED DISCUSSION		
I. Staffing in Honors Lounge		
II. Improving attendance at CHC	Discuss location, aligning	
Student Research Conference	dates with partner classes	
	such as ENGL 102, PSYCH 101,	
III. Service Learning Trip	Williams psych class. (Target	
	instructors who teach at that	
	time.) Don't conflict with	
	Chairs meeting.  Maybe plan evening session?	
	Th evening 5:00-8:00. Have	
	dinner. Friends and family	
	invited.	
	Have those who presented at	
	HTCC Present	
OTHER:	Recruiting	Judy:
		- Letters to English faculty
		- Look into connecting
		Starfish to Honors; faculty make recommendations
		there. Contact Brianna
		Andrews
		- "Ask me about Honors"
		buttons
	Who are we trying to serve?	Judy:
		- Create list of target group
		quals
		- Connect with Mariana re:
		UC-bound students
		Faculty H t-shirts with
		"Faculty" under logo
Next meeting: Wednesday, February		_
7, 2018, Location TBA		

## #5:

Distance Education (DE) courses can cover up to six of the required fifteen Honors credits. DE courses must follow the requirements and guidelines outlined for face-to-face classes. In addition, online interaction through synchronous or asynchronous interaction, such as video conferencing, student discussion boards, peer reviews, and online live and video presentations is strong encouraged.