

Steering Committee of the College Honors Institute (CHI)

September 7, 2016

Minutes

Members: Judy Cannon, Ryan Bartlett, Debbie Bogh, T.L. Brink, Troy Dial, Gwen DiPonio, Rick Hogrefe, Janine Ledoux, Farhad Mansourian, Gary Williams, Shohreh Rahbarnia

Attended: Judy Cannon, Ryan Bartlett, Debbie Bogh, T.L. Brink, Troy Dial, Gwen DiPonio, Janine Ledoux, Gary Williams, Shohreh Rahbarnia

| TOPIC | DISCUSSION | FURTHER ACTION |
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| <p>Call to Order: 12:00pm</p> <p>Approval of _____ minutes</p> | <p>Minutes from May 2016 meeting unavailable.</p> | |
| <p>CHI Student Membership</p> | <p>Currently at 61 students with goal of 100 students Suggestions: 1. Use Datatel to reach out to new qualified students 2. El Camino College example, G. Williams 3. Form letter handed to prospective student by teacher vs. announcing opportunity to all students to avoid elitism 4. CHI Ambassador classroom visits, to include a sign-up sheet for interested students. 5. Email to chairs to be forwarded to all teachers. 6. Gary can present at Chairs Council.</p> | <p>Judy/Gary get more info SC faculty discuss CHI in classes this month</p> <p>Follow-up by Judy</p> <p>Follow up by Gary</p> |
| <p>CHI Ambassadors</p> | <p>1. To be selected by members of Steering Committee following meeting. Key criteria: ability to interest and unify students, time to attend meetings and events, communication skills 2. Discussion of selecting two Ambassadors for 2017-2018 year in the spring, with three more selected in fall. That would help us get things moving sooner in the fall.</p> | <p>SC members will meet to select Ambassadors. Judy will notify all students, send email to new Ambassadors with request to confirm and notice of 9/17 meeting.</p> <p>Discuss #2 in February</p> |
| <p>CHI Research Conference: Dec. 2, 2016</p> | <p>1. Suggestion to target returning Honors students 2. Approval of schedule suggested by T.L. with option to extend into afternoon depending on number of participants 9:00 Opening and poster presentations</p> | |

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| | <p>9:30 Oral presentations (multiple rooms if needed) 10:30 Panel discussion of service learning experiences 11:30 Open discussion forum of research process: From Idea to Presentation Noon: Lunch</p> <ol style="list-style-type: none"> 3. Can it be moved to LRC 226? 4. Kim Salyer's Public Speaking (COMM 100) students available to attend and give feedback. 5. Discussion of Honors students being required to make a presentation; for now they will be encouraged, but not required. 6. Resources: Topic presentation, Gio or Ben 7. Debbie has extra foam board available for poster presentations. 8. T.L. suggested sending invitations to participate to Psychology Club and Research Club. 9. Possibility of Spring CHC Conference to be a rehearsal for UC Irvine Conference | <p>Judy will follow-up.</p> <p>Judy will follow-up.</p> <p>Continue discussion in future meetings</p> |
| CHC Master Plan | <ol style="list-style-type: none"> 1. Judy report on visits to other campuses 2. Agreement that Honors Lounge should stay in center of campus 3. Steering Committee asked to submit input to Facilities Master Plan committee | <p>SC members submit input to FMP committee by Monday, 9-12-16</p> |
| Professional Development | <ol style="list-style-type: none"> 1. Possibility of Heidi Mayer of Youth Hope making a presentation regarding working with homeless students. (Equity funding available) 2. Monthly discussion groups for Honors faculty | <p>Judy will follow up</p> |
| Meeting Adjourned: 1:00 | | |
| Next meeting: Wednesday, October 5, 2016 | | |