

Steering Committee of the College Honors Institute (CHI)
December 2, 2013
Minutes

Members Present: Debbie Bogh, Troy Dial, Jennifer Floerke, Lorena Guadiana, Julie McKee

Members Absent: Daniel Bahner, T.L. Brink, Gwen DiPonio, Rick Hogrefe, Farhad Mansourian, Steve Ramirez

1. The minutes from November 4, 2013 meeting were approved with changes.
2. New committee member, Lorena Guadiana, introduced herself.
3. Jennifer and Troy reported on the NCHC conference that was held November 6-10, 2013.
 - Add a CHI portfolio containing student's honors work as a part of the CHI completion requirement.
 - Changes to MCAT including an emphasis on interdisciplinary classes.
4. Jennifer, Debbie and Julie reported on the CHC Student Research Conference, November 16, 2013. Six students presented and did well. They all plan to submit to the HTCC conference at UCI. It was decided that the conference should be held on a Friday to increase attendance and participation.
5. Other issues and concerns discussed included:
 - In order for students to enroll in honors courses they must now inform the Honors Office and Daniel or Jennifer inform Rick so he can open up those classes to each student. Jennifer will ask other HTCC colleges to see how they enroll their students.
 - Daniel and Jennifer have spoken with the CHI Ambassadors to reevaluate the role they have in Honors. They held very few meetings with all Ambassadors present and struggled to hold many events/activities.
 - Discussed the possibility of recognizing honors completers at the Student Recognition Dinner but decided to recognize them at the Luncheon with Honors Faculty instead with the addition of asking students to bring samples of their honors work/conference posters to have on display. We can also ask honors instructors ahead of time if they would like to say a few word and present the completion certificate to students they worked closely with instead of the coordinator.
 - Debbie will check to see if "Honors Completer" is on the transcripts.
6. The next meeting was announced to be held on February 3, 2014

