

Student Success and Engagement and Enrollment Management
Minutes
Wednesday, October 24, 2012
3:00 PM

Present: Ericka Paddock, Raju Hegde, Kirsten Colvey, Sam Truong, Sherri Wilson, Dean Papas, Karen Peterson, Melody Townsend, Jonathan Townsend, Kathy Wilson, Elizabeth Mealey, Karen Childers, Debbie Bogh, Damaris Matthews, Keith Wurtz, Rejoice Chavira

Absent: Joe Cabrales, Larry Aycok, John Muskovitch

6. Priority Registration for RESA, UI and WIA students—This is a specific program with time limits. Should priority B enrollment be given to students in RESA, UI, and WIA? Is this a question that should be decided now, or can it be discussed when more information is available? RESA will not be impacted until Fall semester. Would be better to discuss when June Yamamoto is available.

Kirsten talked about the problem that rises from giving Priority registration to too many students.

Raju would like to table this agenda item for the next meeting.

1. Minutes of previous meeting: Approved by consensus.
2. BSI Funds
Keith will be doing a write up on Leading from the Middle as a test case for “Big Money” fund requests. Jonathan and Raju will work on the process for “Small Money” requests.
3. Conferences and Professional Development
 - a. CRLA and others
Leading from the Middle
NADE
CMCQ

Damaris reminded everyone that the District has moved to the Concur Statewide Travel Program. Jonathan will include links on the website.

Debbie suggested that committee members bring ideas for conferences to the next meeting so that travel requests can be sent to board in time for approval.

4. Planning now and moving forward—Raju discussed the Tom Brown presentation on 10/23. He suggests using the idea behind the activity to help the committee formulate a plan for the total student experience at CHC. Discussion about the activity and how it helped participants see the student perspective.

Dean asked what we are developing. Raju said we are looking to develop reading and math skills, as well as hope and resilience. What do students need to be successful? We are not

succeeding at helping students develop soft skills. Kirsten and Keith talked about the need to give students strategies for developing hope.

Rejoice attended AWP workshop that discussed Online FIGS. This is something she would like to implement on campus in the form of newsletters, first semester experience, student focus, etc.

Jonathan asked how we could relate this discussion to future plans and what is the next step?

Raju would like to establish a date for the retreat, and set boundaries and deadlines leading up to the retreat. The best way to do this is to divide into smaller groups to focus on areas, look at research and facilitate discussion at the retreat. Suggested groups will look into themes, what are other colleges doing with these themes, and how can we bring those ideas to CHC; hard skills and the issues involving student success; other issues as determined.

Themes—How do we assess each area, determine interventions, etc?

- Hope and resilience: Debbie Bogh, Damaris Matthews, Dean Papas
- Empowerment (hard skills—note taking, time management, study skills, computer skills): Sherri Wilson, Karen Peterson, Melody Townsend
- Climate of Success (empowerment of faculty and staff): Raju Hegde, Kirsten Colvey, Kathy Wilson, Karen Childers, Sam Truong
- Communicating with students (what should be communicated, when, how often and how?): Ericka Paddock, Jonathan Townsend, Rejoice Chavira, Fermin Ramirez
- Policy, Practices and Procedures: Larry Aycok, John Muskovich, Raju Hegde, Keith Wurtz

Groups on hope and policy/practices will present findings at the next committee meeting on November 14.

Committee Retreat: Thursday, January 31 and Friday, February 1, 2013.

5. Questions, comments, concerns: none

The meeting was adjourned at 4:30pm.