
ETC Meeting Agenda



The Educational Technology Committee (ETC) is authorized by the Academic Senate to develop and recommend policies for CHC Distance Education (DE). The committee makes recommendations for DE pathways, reviews and makes revision and recommendations for the Intro to Online Learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves DE instructors and courses.

The committee reviews the success of the DE program and makes recommendations for professional development to address identified deficiencies. Makes recommendations for the CHC online portal. Develops recommendations related to the continued growth, quality and success of the college's DE program to instructional support services, student services, and the curriculum committee. Conducts an annual review and make revision recommendations for the CHC Distance Education (DE) plan to ensure compliance with state and national DE standards, regulations, and guidelines.

Members (present in bold)

Boebinger, Kelly; Brink, T.L.; DiBartolo, Cheryl; Grounds, John; Hamlett, Cynthia; Ivy, Krista; McAtee, Robert; Mello, Brandice; Reichert, Nicholas; Schoenfeld, Racquel; Simonson, Kristi; Townsend, Jonathan

Non-Voting Members

Delahanty, Suzanne; Lares, Rhiannon; Spencer, Delmy; Weiss, Kay; Wurtz, Keith; Peterson, Karen, Brandi Bailes

Guests

Agenda Items

Preliminary Business

Item	Recommendation & Discussion	Action
Call Meeting To Order (1 min)	Meeting held via Zoom due to COVID-19 campus closure: https://cccconfer.zoom.us/j/92699852219	
Announcements from the Public (1 min)	None	

Approval of 9/23/2020 Minutes (3 min)	ETC Minutes 2/24/2021	
---------------------------------------	---------------------------------------	--

Reports

Item	Report	Action
DE Lead Report (5 min)		
Technology Planning Committee Report (5 min)		
Admin report (10 min)		

New Business

Item	Recommendation & Discussion	Action
No New Business		

Ongoing Business

Item	Recommendation & Discussion	Action
Courses in Review Process (5 min)	Courses currently under review and recently approved ETC Curricunet DE Course Evaluators' Guide	

Instructor Verification (5 min)	No instructors in queue CHC Certified Instructors	
Updates to CHC DE Website (15 min)	CHC Online Teaching	

Old Business

Item	Recommendation & Discussion	Action
CHC Chat Options (10 min)	Discussion of results of campus survey	
Revisitation of 2018 course caps documents (15 min)	Resolution S18.01 - Online Course Caps PC Response to Resolution S18.01 DE Course Caps Recommendations F17	
Final draft of update to DE RSI policy revision (5 min)	CHC Regular & Substantive Interaction policy final draft 2021 Federal RSI regulation changes	

Concluding business

Item	Recommendation & Discussion	Action
Future agenda suggestions (5 min)		
Announcements (2 min)	No 3/24 meeting due to spring break	
Good of the Order (3 min)		
Adjourn		

Future Business

Item	Recommendation & Discussion	Action