Crafton Hills College	Date: August 23rd, 2017
ETC Meeting Agenda	**Next Meeting: Sept 13, 2017** **Time: 1:00pm – 2:30pm** **Location: CNTL 119**

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members (present in bold):

Allen-Hoyt, Denise; Boebinger, Kelly; Bailes, B.; Brink, T. L.; Cervantez, Jeff; Hendrickson, Catherine; Petrovic, Snezana; Schoenfeld, Racquel; Yau, Margaret

Non Voting Members: Bakhit, Kathy; Lares, Rhiannon;

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Agenda Items		
Approval of May 10th Minutes		
Committee Charge and Membership	Charge: The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies for CHC eLearning. The committee makes recommendations for DE pathways, rReviews and makes revision recommendations for the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Makes recommendations for the CHC eLearning portal. Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee Conducts an annual review and make revision recommendations for the CHC Distance Education (DE) plan to ensure compliance with state and national DE standards, regulations, and guidelines. Voting Members: Faculty members as appointed by the Academic Senate, including the CHC Distance Education Coordinator, one faculty member from Student Services and one from Instructional Support (one member will also serve as the ETC representative to the Curriculum Committee).	
Canvas Rollout UPDATE		
My Math Lab Canvas Integration		

OEI tools in ITOL course and on the CHC DE web portal		
Online Counseling - Crainum Cafe		
Online Degress		
Onine Course Caps		
Courses Needing Approval		
NetTutor UPDATE (Patty)		
Instructors Needing Approval (Intent to teach – Step 1)	Brandi Bales (pending) Rene Urbanovich (pending)	
Skills and Knowledge Assessment (Step 2)		
Instructor Course Review (Step 3)	Ryan Bartlett	
Statements from the Public		
Announcements		
Future Agenda Items	DE Plan Update Support for closed captioning of instructor generated video's	
Adjourn		