

Crafton Hills College

ETC Meeting Minutes

Date: March 22nd, 2017
Next Regular Meeting: Apr 12, 2017
Time: 1:00pm – 2:30pm
Location: CYN 238

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members (present in bold):

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Cervantez, Jeff; Hendrickson, Catherine; Petrovic, Snezana;
Quach, Patricia; Schoenfeld, Racquel; **Yau, Margaret**

Non Voting Members: Bakhit, Kathy; **Lares, Rhiannon;** Blain, Jennifer

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order	1:09 pm	
Agenda Items		
Approval of March 8 Minutes	Reviewed minutes.	Catherine moved to approve the minutes. Kelly seconded. Minutes approved by consensus.
Canvas Rollout UPDATE	Beta Testers for Spring: Margaret Yau, Denise Allen, Jeff Cervantes, Kelly Boebinger, Gwen DiPonio.	Discuss summer Canvas pilot at the next meeting.
Flex Day April 11th	Canvas workshops (9-noon)	Denise will schedule the workshop in CNTL 135.
Online Degrees	Art History Degree (Snezana)	Postpone discussion to the next meeting.
Courses Needing Approval	BusAd 053 - waiting for status update from Kelly B	Kelly moved to approve BUSAD 053. Patty seconded. BUSAD 053 approved by consensus.
NetTutor UPDATE (Patty)	The committee agreed to pilot NetTutor in Canvas in the summer instead of resolving the issue of restricting access to current online courses on Blackboard.	
Instructors Needing Approval (Intent to teach – Step 1)	None.	
Skills and Knowledge Assessment (Step 2)	Reviewed Hands-on Skills Checklist.	

Instructor Course Review (Step 3)	Kenneth George (see part 3 doc comments) C 17SP MARKET 100 70 1158: Marketing Principles 100 70 17SP The course does not appear to have been updated since the committee's last review.	
Statements from the Public	None.	
Announcements	None.	
Future Agenda Items	<p>Vericite</p> <p>Step 2b hands on skills check - input needed from pilot faculty</p> <p>DE Plan Update</p> <p>Online Education Initiative for the California Community Colleges – MOU and our recommendation for exchange participation</p> <p>Training on new Web management tool.</p> <p>OEI tools in ITOL course and on the CHC DE web portal</p> <p>Support (counseling, financial aide, etc).</p>	
Adjourn	2:15 pm	

