

Crafton Hills College

ETC Meeting Minutes

Date: April 12, 2017
Next Regular Meeting: Apr 26, 2017
Time: 1:00pm – 2:30pm
Location: CNTL 134

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members (present in bold):

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Cervantez, Jeff; Hendrickson, Catherine; Petrovic, Snezana; Quach, Patricia; Schoenfeld, Racquel; Yau, Margaret

Non Voting Members: Bakhit, Kathy; Lares, Rhiannon; Blain, Jennifer

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Agenda Items		
Approval of March 22 Minutes		
DE Coordinator	It has been two years and we agreed to follow the same process that we follow for chairs. Position will be advertised and we will follow the same process we followed last time.	
Canvas Rollout UPDATE	Beta Testers for Spring: Margaret Yau, Denise Allen, Jeff Cervantes, Kelly Boebinger, Gwen DiPonio. Discuss summer Canvas pilot at the next meeting.	
Flex Day April 11th	Canvas workshops (9-noon) – Review workshop agenda and provide recommendations	
Online Degrees	Art History Degree (Snezana)	
Vericite	Presentation by Rhiannon	
Courses Needing Approval	None	
Intent to teach – (Step 1)	None	
Skills and Knowledge Assessment (Step 2)	Review and make recommendations – this will be used (if approved) starting with the Fall 2017 term	
Instructor Course Review (Step 3)	Kenneth George (see part 3 doc comments) C 17SP MARKET 100 70 1158: Marketing Principles 100 70 17SP	
Statements from the Public	None.	
Announcements	None.	

Future Agenda Items	Vericite NetTutor (update after summer) DE Plan Update Training on new Web management tool. OEI tools in ITOL course and on the CHC DE web portal Support (counseling, financial aide, etc). Support for closed captioning of instructor generated video's
Adjourn	2:15 pm

