

Crafton Hills College

ETC Meeting Agenda

Date: September 28th, 2016
Next Regular Meeting: Oct 12th, 2016
Time: 1:00pm – 2:30pm
Location: CNTL 134

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members (present in bold):

Allen-Hoyt, Denise; *Bailes, Brandi*; Boebinger, Kelly; Brink, T. L.; Cervantez, Jeff; Hendrickson, Catherine; Petrovic, Snezana; Quach, Patricia, Schoenfeld, Racquel; Yau, Margaret;
 Non Voting Members: Reece, Bryan; Lares, Rhiannon,

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Agenda Items		
Approval of Minutes		
Approval Froms	1a - Intent to teach 2a – Readiness quiz 2b – Hands on skills 3a – Course content 3b – Course syllabus	
Courses needing Approval	Phil 107 and Phil 109 Market 100	
Instructors Needing Approval (Intent to teach – Step 1)	Rene Urbanovich - Humanities/Eng (no reply) Ben Gamboa – Econ (Docs are posted – is signed up for the Accessiblity course) (meeting for step 2 on the 29th) Kenneth George (meeting for step 2 on the 29th) David Kelsey (setting up a time to meet online)	
Skills and Knowledge Assessment (Step 2)	Jeff Burke (meeting for step 2 on the 29 th)	

Instuctor Course Review (Step 3)	Theresa Herrick – Psych She has submitted a course Justin Mott – English ENGL 101 - 72 Lisa Salvi – Anthro Biological Anthropology ANTHRO 106-70 Felix A. Kalinski – BusAd C_DVLP_BUSAD_Kalinski_16SP N. Chhuon (Soc 105) – Sociology 100 - 72 15FA Andrew Bridges – Philosophy Intro to World Religions 101 71 16FA Guadalupe Alatorre – (Comm) Elements of Public Speaking, Section 70 16S
Statements from the public	
Announcements	
Future Agenda items	Distance Education Plan - Implementing objective and annual plan progress Portal Online Education Initiative for the California Community Colleges – MOU and our recommendation for exchange participation Training on new Web management tool. OEI tools in ITOL course and on the CHC DE web portal Support (counseling, financial aide, etc). Support for closed captioning of instructor generated video's Minimum qualifications for online teaching
Adjourn	2:24 pm