

# Crafton Hills College

## ETC Meeting Agenda

Date: February 10<sup>th</sup>, 2016  
 Next Regular Meeting: Feb 24<sup>th</sup>, 2016  
 Time: 1:00pm – 2:30pm  
 Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

### Members:

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Cervantez, Jeff; Hanley, J, Hendrickson, Catherine; Petrovic, Snezana; Quach, Patricia, Word, Daniel; Yau, Margaret;

Non Voting Members: Reece, Bryan; Lares, Rhiannon, Elisya Incidis

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		

### Agenda Items

<b>Approval of Minutes</b>	<b>1-9-15</b>	
Courses needing Approval (Dec 9 agenda)	BUSAD 103 (new DE addendum – on hold) PHIL 103 (course update) ENGL 101 (course update)	
<b>Instructors Needing Approval</b>	Consideration of DE certification for CHC Faculty <b>Step 1?: Felix A. Kalinski – BusAd (needs step 1 approval)</b> <b>Step 1?: Kerry McLoughlin – SOC (needs step 1 approval)</b> <b>Step 2?: Ny S. Chhuon – SOC (needs step 2 approval)</b> <b>Step 2?: Alta Vasquez – CIS (needs step 2 approval)</b> <b>Step 2?: Pablo Romero – BusAd (needs step 2 approval)</b>	
<b>Online Tutoring Platforms (Patty Q)</b>	Smarthinking presented on 1/27 NetTutor will present today Need to discuss questions as provided.	
<b>Substantive Change Report (Denise)</b>	Progress update	
<b>Distance Education Plan</b>	Implementing objective and annual plan progress	
<b>@one Course on Accessibility</b>		
<b>Statements from the public</b>		
<b>Announcements</b>		
<b>Future Agenda items</b>	Portal Training on new Web management tool. OEI tools in ITOL course and on the CHC DE web portal Support (counseling, financial aide, etc). Support for closed captioning of instructor generated video's	
<b>Adjourn</b>		

