

Crafton Hills College

ETC Meeting Minutes

Date: May 6th, 2015
 Next Meeting: May 20th, 2015
 Time: 1:00pm – 2:00pm
 Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members:

Allen-Hoyt, Denise; Boebinger, Kelly; Brink, T. L.; Hendrickson, Catherine; Petrovic, Snezana; Spencer, Emily, Urbanovich, James*; Word, Daniel; **Yau, Margaret; Cervantez, Jeff;** McLaren, Meridyth

Non Voting Members: Hogrefe, Rick; **Reece, Bryan; Lares, Rhiannon**

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		

Agenda Items

Approval of Minutes	April 15 th meeting minutes	Motion by Kelly to approve the april 15 th meeting minutes. Seconded by Margaret Yau. Approved by all present.
Courses Needing Approval <i>(CurricuNet Step)</i>	No Courses currently in the process GoogleDocLink: <ul style="list-style-type: none"> Need to review/approve DE addendum for KIN 200. Kinesology 200 should be approved at the Curriculum Committee meeting this Wednesday for next fall.	
Instructors Needing Approval	<p>(Note: you may need to press control and then click to active the links to to google docs pasted below)</p> <p>https://docs.google.com/spreadsheets/d/1ypHaHr3V8w73Jr6xYMhkTZbwT-0JMFCM0BqllrK2F0A/edit?usp=sharing</p> <ul style="list-style-type: none"> Piluso, Robert (Eng) (Step 3) Has been approved pending the inclusion of discussion boards. <ul style="list-style-type: none"> Menchaca, Patricia – Is working through the Bb training on Lynda.com. Will complete and provide feedback to the committee about the quality of the training. (Step 1) Have setup to meet in the Fall. <ul style="list-style-type: none"> Vasquez, Alta (CIS) (Step 2) Have setup to meet in the Fall. <ul style="list-style-type: none"> Rabago, Ralph (Kins) (Step 1) Approved to move to step 2. He will be building his course content for Kinesology 200 over the summer.	Motion to move Ralph Rabago to step 2 made by Kelly Bobenger 2 nd by Snezana Motion to approve Robert Piluso for DE instructing made by TL 2 nd by Catherine approved by consensus.

DE Coordinator	Position announcement has gone out to the campus	
Distributed Ed Plan	No update	
CHC 062	Mark McConnell is teaching this class in the fall.	
Statements from the public		
Announcements	Budget for fall looks stable – will get more info as the budget works its way through the process Blackboard will be upgraded over the summer (July 4 th) – The Bb interface will look different in the fall and may include some short “just in time” videos.	
Future Agenda items	Review of Canvas CMS DE Plan Portal Support (counseling, financial aide, etc).	
Adjourn		