Crafton Hills College

ETC Agenda

Date: December 17th, 2014
Next Meeting: January 21st, 2014
Time: 1:00 – 2:30 p.m.
Location: LADM 220

The Educational Technology Committee is authorized by the Academic Senate to develop and recommends policies involving the use of technology for education. Reviews and revises as necessary the Intro to online learning course(s) (CHC 062), as well as the process by which online instructors and courses are evaluated. The committee reviews and approves eLearning instructors and courses. The committee reviews the success of the eLearning program and makes recommendations for professional development to address identified deficiencies. Develops and provides content for the CHC eLearning portal. Updates and revises the distributed Ed Plan(s). Develops recommendations related to the continued growth of the college's eLearning program to instructional support services, student services and the curriculum committee for eLearning programs and students.

Members:

Allen-Hoyt, Denise; Boebinger, Kelly; **Brink, T. L**.; **Hendrickson, Catherine; Petrovic, Snezana; Spencer, Emily**, Urbanovich, James*; Word, Daniel; **Yau, Margaret;**

Non Voting Members: Hogrefe, Rick; Reece, Bryan; **Lares, Rhiannon**

Items	Recommendation/Discussion/Future Business	Action
Call Meeting To Order		
Agenda Items		
Approval of Minutes	December 3rd meeting minutes	Approved by all Present
Courses Needing Approval *(CurricuNet Step)*	No Courses currently in the process GoogleDocLink:	

Instructors Needing Approval	**(Note: you may need to press control and then click to active the links to to google docs pasted below)**	Motion made by TL Brink to approve DJ Hawkins for online instruction. 2nd by Catherine Hendrickson. Everyone present voted to approve.
	Hawkins, DJ (step 3) – blackboard shell needs to be approved by ETC	
	https://docs.google.com/spreadsheets/d/1710nnLMzi6D5ln6BOaGaAyMqBg9Ii6CpSCWKK2tJ5z8/edit?usp=sharing	
	Burke, Jeff (step 1 - needs to complete Bb training or @One online teaching cert))	
	Update report from TL – TL met with Sherri Wilson who indicated that the my Math lab package is comprehensive. Request was made to have a demo to ETC from Math dept. Need to have a conversation with department related to expectations about competencies for teaching online.	
	Leon, Juan (step 2)	
	Technical competence is in place. Needs to build more interactive discussions.	
	Piluso, Robert (Step 3) – blackboard shell needs to be approved by ETC.	
	https://docs.google.com/spreadsheets/d/ 1ypHaHr3V8w73Jr6xYMhkTZbwT- 0JMFCM0BqlIrK2F0A/edit?usp=sharing	
	He needs to continue work on this shell.	
	Menchaca, Patricia –	
	No new info on P. Menchaca	
	Winokur, Robert (Step 2)	
	A developmental shell was created	
Resolution on DE Coordinator	First Draft – Read through revised and finalized.	Motion made by TL Brink to forward Resolution to the CHC As in January. 2nd by Emily Spencer. Everyone present voted to approve
Distributed Ed Plan	Review updated plan	

Planning for 2014-2015	
- CHC 062 - Recommendations for Professional Development - Online course evaluation process - Elearning portal - Growth of the CHC eLearning program - eLearning instructional support services and student services	
Statements from the public	
Announcements	
Adjourn	
Future Business **Re cert – or recurrency issue**	