

# Crafton Hills College

## ED Policy

### Minutes

Date: 1/24/2018

Time: 12 PM

Location: NRTH 109

**Members Present (Bold)**

Denise Allen-Hoyt  
 TL Brink  
 Steve Hellerman  
 Catherine Hendrickson  
 Richard Hughes III, CC  
 Marina Kozanova

*Members Absent (Italics)*

*Shohreh Rahbarnia*  
*Racquel Schoenfeld*

**Guests:**

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order	1215 PM	
<b>Approval of Minutes</b>	The following minutes were reviewed and approved: November 22, 2017– approval motioned by Steve Hellerman. Second by Marina Kozanova. All approved. No nays.	
<b>Administrative Report</b>	The AP and BP review process has been further developed, and a flow chart of the reviewers was established in the District Assembly. Essentially, the APs/BPs will be reviewed by the DA and delegated for review into departments that have a vested interest in the particular AP or BP. Additional APs and Bps have been added for review. See future business on future agendas.  AP and BP 5050 were reviewed and edited to completion by counseling, and have been removed from our list.	
<b>Old Business</b>		
<b>New Business</b>	The following APs and BPs were reviewed:  AP 5040            Student Records, Directory Info., and Privacy The content of the AP was rewritten by representatives from Counseling and the Admissions and Records department. The content had no specific problems. Some minor edits were done for grammar and organization.  BP 5040            Student Records, Directory Info., and Privacy No specific comments.	
Announcements and Statements		
Adjourn	1255 PM	
<b>Mission Statement</b>	<b>Vision Statement</b>	<b>Institutional Values</b>
To advance the education and success of students in a quality learning environment.	To be the premier community college for public safety and health services careers and transfer preparation.	creativity, inclusiveness, excellence, and learning-centeredness.