

Crafton Hills College

ED Policy

Minutes

Date: 04/23/2014

Time: 330 PM

Location: LADM 106

Members Present (Bold)

Tom Bryant

Troy Dial

Steve Hellerman

Catherine Hendrickson

Richard Hughes III, CC

Kim McCormick

Members Absent (Italics)

TL Brink

Marina Kozanova

Guests:

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting to Order	345 PM	
Approval of Minutes	Minutes for 04/09/2014 were approved by the committee.	
Administrative Report	The procedure for the review of the Board Policies and Administrative Policies was discussed.	
Old Business		

New Business	<p>Review of Administrative Procedures and Board Documents The committee reviewed as many of the BP and APs as possible in the time allotted. Below is a summary of what was discovered with each policy:</p> <p>AP 4025: Add statement “by faculty at” to the end of line 54</p> <p>AP 4030: The board policy and the administrative procedure are two different elements. The statements as to board policy on academic freedom seem fine but the implementation of this as to administrative procedure is currently missing. Excising or deleting the repetition of the board policy as an identical copy of the administrative procedure does not solve the problem which is really the need for the creation of a separate administrative procedure.</p> <p>AP 4040: This document needs to be rewritten and brought back for feedback. An AP needs to be developed specifically for our district. Also, if another district’s policy is adapted, it should be referenced. See attached additional comments and suggestions submitted by Catherine Hendrickson, CHC librarian. She has submitted a written AP and BP for consideration.</p> <p>It’s not clear to us why §78103 is not mentioned in our BP and/or AP §4040 because it is the section that is most important for Crafton Hills Library operation.</p> <p>AP 6330: The committee agrees with Jim Holbrook’s comments on the master comment sheet.</p> <p>AP 7120, AP 7150: Did not have time to complete reading.</p> <p>AP 7160: This is the first that we have heard of a district professional development plan. In the past, professional development was established by committees at each college. The surveys mentioned in line 19 will come from the district???</p> <p>BP4025: Agree with Denise’s comments in master comment sheet, keeping in mind the comments for AP 4025 as well.</p> <p>BP 4030: See comment for AP 4030.</p> <p>BP 4040: This document needs to be rewritten and brought back for feedback. See attached additional comments and suggestions submitted by Catherine Hendrickson, CHC librarian. She has submitted a written AP and BP for consideration. Speaking from the perspective of a Librarian, we would “not like to have a Reference to the Civil Code §1798.90 Reader Privacy Act included in SBCCD’s BPs or APs because: I personally believe that it is an overly-broad invasion of student privacy, the title is misleading, and not all Community College Districts have included it. (This issue cries out for more research.)”</p> <p>BP 6330: No issues</p> <p>BP 7120, BP 7150: Did not have time to complete reading.</p> <p>BP 7160: No issues</p>	
Announcements and Statements	None	
Adjourn	530 PM	
<p>Mission Statement To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values creativity, inclusiveness, excellence, and learning-centeredness.</p>