

# Educational Master Plan Committee Minutes

**Date: February 24, 2026**  
**Time: 2:30 p.m.**  
**Location: CCR 233**

**Members:**

Kevin Horan, Chair  
 Bartlett, Ryan, Faculty  
 Hayes, Ashley, Faculty  
 Kozanova, Marina, Faculty=**A**  
 Lopez, Natalie, President, Academic Senate  
 Peterson, Karen, President, Classified Senate  
 Riggs, Michelle, Executive Director IA

Schmidt, Jeff, Faculty  
 Shaw, Jared, President, Student Senate=**A**  
 Spencer, Delmy, VPSS  
 Sosa, Gio, Dean, IERP  
 Strong, Mike, VPAS  
 Vaichis, Diana, CSEA  
 Word, Dan, Dean, CEHD=**A**  
 Wurtz, Keith, VPI=**A**  
 Vacant, CSEA  
 Vacant, Classified

**Quorum: Yes**  
**A=Absent**

TOPIC	DISCUSSION & FURTHER ACTION
Review and approve minutes from 12-09-25	Minutes from 12/09/25 were approved as written. Motion by Ryan, seconded by Karen. No opposition. No abstentions. Motion approved.
Strategic Directions 4 - Gio	<ul style="list-style-type: none"> <li>• Gio sent link to SD 4 to review and add comments in advance of this meeting.</li> <li>• We reviewed all comments.</li> <li>• Most items are complete in this section.</li> <li>• Mike added information into some of the other Strategic Directions to include an update from the Public Arts Taskforce open forum meeting on 02-11-26.</li> </ul>
Recap of Opening Day for Climate Survey and results from Opening Day exercise – Gio and Sara	<p>We took the initial Climate Survey FA23 findings and determined that three areas of focus showed less than positive feedback. The three areas of focus are:</p> <ul style="list-style-type: none"> <li>• Enhancing Communications Across Campus</li> <li>• Mental Health and Well-Being</li> <li>• Planning and Program review annual prioritization process (how items submitted are getting funded)</li> </ul> <p>We did a group activity during Spring 2026 All Campus meeting reflecting on how to better support students and the campus community. Each table had a different set of questions, but all groups participated in the Closing Reflection. Sara took all the written responses, transcribed them and five common themes were identified:</p> <ul style="list-style-type: none"> <li>• Student Engagement and Support Enhancing student participation, belonging, academic success, focus groups to further engage students.</li> </ul>

Recap of Opening Day for Climate Survey and results from Opening Day exercise – Gio and Sara (Continued)

- Access and Inclusion  
Access to classes, support services and opportunities, health and wellness, childcare, public transportation
- Decision Making and Transparency  
Improving communication, accountability and inclusive decision making, clear policies and how governance aligns with institutional goals.
- Community and Outreach  
Strengthen relationships with local stakeholders while showcasing campus programs.
- Professional Development and Resource Needs  
Improving access to materials, equipment and faculty training.

Next steps include identifying ways of incorporating our work into Strategic Directions and Key Results.

The results from the FA25 Campus Climate Survey will be available in the next few weeks. We will take the results from the FA23 Campus Survey, the themes from the All-Campus meeting activity and compare them with the results from the FA25 Campus Climate Survey to see what changes have occurred so we can increase our awareness of successes and identify where we have room to grow.

Intro Caring Campus for EMP – Kevin

Crafton is working on the Caring Campus Initiative and wants to incorporate that into the Educational Master Plan document. This is a living document.

Karen gave a brief overview of Caring Campus. It is a way to shift culture by intentional effort to be more welcoming. We had a presentation with the managers and two trainings with invited classified staff. One tenant is the 10 foot rule which is communicating with everyone in a 10 foot radius to say hello, answer questions or solicit conversations.

Kevin indicated that Crafton will be creating name tags for each employee that will be very simple: first name and general area of work i.e. Student Services, Instruction, Administrative Services, etc. Possibly a third line if they want to include “se habla español” or similar.

Kevin stated we will bring back drafted key results and strategic directions that will include Caring Campus for the committee to review and edit.

<p>Standing Agenda Item: ERP &amp; Software Centralization Updates</p>	<p>ERP is Enterprise Resource Planning Software. The goal is to expand Colleague and add new modules to consolidate three financial systems. They are just kicking this off now and it will be a three year project. We currently have lots of software i.e. Course Dog, ESARS, Starfish and SBVC and CHC still continue to use different software for same purposes. We are looking to be more uniform districtwide and have better efficiencies.</p>
<p>Announcements (All)</p>	<ul style="list-style-type: none"> <li>• Michelle indicated that we are kicking off a Roadrunner Roll Call which is an alummi finding campaign competition. Winners get lunch with the President. Michelle is looking for one person for each of the five teams.</li> <li>• Black History closing ceremony is Thursday.</li> <li>• Tutoring Center will be doing a large recruitment in Fall as we are losing many to four year institutions.</li> <li>• Sand Canyon Review is still acceptin submission. The theme is Ties that Bind. The deadline to submit is 03-06-26. Ashley encouraged both students and employees to submit.</li> <li>• Library in partnerhsip with the STEM Center will have a display for Women’s History Month in March.</li> <li>• One Book One College has two events coming up. A zoom meeting before Spring break with the Honors students and a big warp up event where we hope to include members of the football team from California School for the Deaf. Committee is meeting on riday to review recommendations for next year’s book.</li> <li>• BOT Strategy Session at CHC will be Thursday 02-26-26 at 5:00 p.m. in Smith Event Center. All are invited. CHC will be giving a presentation highlighting to the board our student successes. We will be conducting a tour of Basic Needs and the Multicultural Center for the board members before the start of the meeting.</li> </ul>
<p>Next Meeting: <b>Tuesday, March 10, 2026, at 2:30</b></p>	<p>Meeting adjourned at 3:10 pm</p>
<p><b>Mission Statement:</b> The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p> <p><b>Vision Statement:</b> To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.</p> <p><b>Institutional Values:</b> We rely on the following values to support our vision and mission:</p> <p><i>Respect:</i> To champion active listening and open dialogue within our community.</p> <p><i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</p> <p><i>Diversity &amp; Inclusion:</i> To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</p> <p><i>Innovation:</i> To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.</p> <p><i>Leadership:</i> To develop and inspire current and future leaders through professional development, mentorship, education, and experience.</p> <p><i>Sustainability:</i> To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.</p>	

