

**Crafton Hills College
Educational Master Plan
Committee Minutes**

**Date: January 28, 2025
Time: 3:00 p.m.
Location: CCR 233**

Members:

Kevin Horan, Chair
Ryan Bartlett, Faculty
Meridyth McLaren,
Academic Senate
Designee
Julie McKee, Faculty
Karen Peterson,
President, Classified
Senate=**A**
Jared Shaw, President,
Student Senate

Michelle Riggs, Executive Director, IA=**A**
Delmy Spencer, VPSS
Gio Sosa, Dean IERP
Mike Strong, VPAS
Diana Vaichis, CSEA Rep
Dan Word, Dean CEHD
Keith Wurtz, VPI
Isidro Zepeda, Faculty=**A**

| TOPIC | DISCUSSION | Further Action |
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| Approve minutes for November 12, 2024 | The team reviewed the minutes. Minutes were approved as written. Motion by Keith. Seconded by Dan. No opposition. No abstentions. Motion approved. | |
| Review Updates for Strategic Direction 1 for the Chancellor's Report - Gio | <p>Gio led today's meeting. The committee reviewed Strategic Direction 5 to include Supporting Actions and Key Results. Gio captured all changes that were discussed and made edits to the live document.</p> <p>The committee agreed that all completed Key Results need to remain in the document. They will be identified as compete and we won't need to offer additional information.</p> <p>Kevin reminded the committee that they will need to review the updates for the Strategic Direction we will be reviewing before the committee meeting. Gio will send out the Google document prior to the meeting.</p> <p>We have two identical Key Results.</p> <ul style="list-style-type: none"> Strategic Direction 1, SA4, KR2 (Identify and implement research-based practices to remove application and registration barriers) Strategic Direction 1, SA2, KR3 (Evaluation matriculation process to improve efficiencies and remove enrollment barriers and align with minimum requirements). <p>After discussion, there was a motion by Meridyth, seconded by Delmy that we remove KR2, SA 4. No opposition. No abstentions. Motion approved.</p> | <p>Gio to make all updates discussed to the Chancellor's report and upload document into Cascade.</p> |

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| Review Updates for Strategic Direction 1 for the Chancellor's Report – Gio (continued) | <p>There was a discussion about specifying the times of evening classes. Keith to work with Academic Senate or Enrollment Strategies to confirm times.</p> <p>There was a discussion about specifying what are weekend classes. Does it include Friday, Saturday, and Sunday? Keith will confirm days.</p> | |
| Accreditation ISER Activity – Keith | <p>Keith had the committee break down into small groups to discuss Standards 1.1, 1.2, 1.3 and 1.4. They reviewed the following questions:</p> <ul style="list-style-type: none"> • How does the committee/institution help to meet the standard? • What actions did the committee/institution take to meet the standard? How do these actions support equitable student success? How do you know? • What did the committee/institution learn from these actions? • What will the committee/Institution do differently moving forward? What will the committee/institution continue to do to meet the standard? <p>Keith asked each group to also provide a list of evidence for each question.</p> | |
| Announcements - All | Delmy announced that Black History month celebration will begin on Monday, February 3, 2025. | |
| Next meeting is 02-11-25 at 3:00 p.m. | Meeting Adjourned at 3:54 pm | |

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.