

**CHC Educational  
Master Plan  
Committee Minutes**

**Date: September 13, 2022  
Time: 3:00 p.m.  
Location: CCR 233**

**Members:**

**A=ABSENT**

Kevin Horan, Chair	Scott Rippy, faculty
Brandi Bailes, President, Academic Senate	Delmy Spencer, VPSS= <b>A</b>
TL Brink, faculty	Gio Sosa, Dean IERP
Sean Ceballos, Pres, Student Senate= <b>A</b>	Mike Strong, VPAS
Ruth Greyraven, faculty= <b>A</b>	Diana Vaichis, Classified Rep
Paul Jacques, faculty	Dan Word, Instructional Dean
Kevin Palkki, Classified Senate President	Keith Wurtz, VPI
Rosa Perez, Student Senate representative	Ola Sabawi
Michelle Riggs, Director, IA	Chris Crew, DSO
	John Spevak, CBT
	Nicki Harrington, CBT
	Cindy Griffith, CBT
	Dan Rosenberg, CBT
	Sally Montemayor Lenz, CBT

TOPIC	DISCUSSION	Further Action
Introductions	Introductions by Collaborative Brain Trust consultants.	
Approve minutes from August 23, 2022	This item was tabled until next meeting.	Put on agenda for 09-27-22
Review College Data Profile and Discovery Report – CBT Consultants	<p>The Collaborative Brain Trust consultants sent out the SBCCD CHC Final Data Portfolio and the SBCCD Emsi Executive Summary for CHC and SBVC Data Portfolios in advance for EMP Committee members to review.</p> <p>They asked as we listen today and read the Discovery Report, please keep these four questions in mind. Jot down notes for use in your upcoming planning committee meetings:</p> <ul style="list-style-type: none"> <li>• Is anything in the document surprising to you?</li> <li>• Does the data indicate any potential opportunities for the College?</li> <li>• Does the data indicate any possible threats or challenges for the College?</li> <li>• Does anything in the document make you curious?</li> </ul> <p>They presented the following:</p> <ul style="list-style-type: none"> <li>• Overview of SBCCD Integrated Planning model and District Strategic Plan Goals <ul style="list-style-type: none"> <li>➢ Align the college EMP with SBCCD goals <ul style="list-style-type: none"> <li>○ Eliminate Barriers to Student Access and Success</li> </ul> </li> </ul> </li> </ul>	

Review College Data Profile and Discovery Report – CBT Consultants (continued)

- Be a Diverse, Equitable, Inclusive and Anti-Racist Institution
- Be a Leader and Partner in Addressing Regional Issues
- Ensure Fiscal Accountability/Sustainability
- Creation of strategic directions
- Creation of supporting actions
- Creation of implementation plans
- Overview of the 8 CHC College Profile Components
  - Internal Scan
  - Student profiles and success metrics
  - College survey results
  - External scan
  - Workforce data and program gap analysis
  - CTE advisory committee employer survey results
  - College listening session themes
  - DSO listening session themes – implications for college EMP
- Internal Scan highlights
  - CHC College student headcount vs FTES history
  - CHC headcount by gender
    - Over a five-year period, female enrollments fell by 1,800 while male enrollments fell by 2,386
  - CHC headcount by age
  - CHC enrollments by Race & ethnicity
  - Unit load %
- Student profiles and student success metric highlights
  - CCC Vision for Success (VFS)-To drive improvement, student access, equity and success for all students.
  - Guided Pathways (GP)-clarify the path, enter the path, stay on the path, ensure learning.
  - Student Equity and Achievement Program (SEAP) Metrics-successful enrollment, completed transfer-level math and English, persistence: first primary term to secondary term, transfer, completion.
  - Student Centered Funding Formula (SCFF)-base allocation, financial aid, student outcomes
  - Student Success metrics by race/ethnicity
    - By student type
    - Source success rate
    - Course enrollments
    - Completed transfer-level math and English
    - Earned 9+ career education units
    - Persistence Fall to Spring
- College survey highlights
  - Majority of respondents were students
  - 40.7% said they would take additional classes if they didn't have to work as many hours at their job

	<ul style="list-style-type: none"> <li>➤ 38.9% said they would like more online tutorials on class materials for English courses</li> <li>• External scan, workforce data and program gap analysis <ul style="list-style-type: none"> <li>➤ Service area population growth</li> <li>➤ County age profile</li> <li>➤ County race/ethnicity</li> <li>➤ Identified High demand, Low Supply; High Demand, High Supply; Low Demand and Low Supply; Low Demand, High Supply</li> <li>➤ Programs to consider for addition</li> </ul> </li> <li>• Advisory committee employer survey <ul style="list-style-type: none"> <li>➤ Respondents Profile</li> <li>➤ Survey results</li> </ul> </li> <li>• College listening sessions – themes <ul style="list-style-type: none"> <li>➤ Identified top 10 listening session themes</li> </ul> </li> <li>• DSO listening sessions – themes and EMP implications <ul style="list-style-type: none"> <li>➤ Align college processes and practices</li> <li>➤ Common Application District-wide</li> <li>➤ IT Services</li> </ul> </li> <li>• Next steps <ul style="list-style-type: none"> <li>➤ 10-4-22 all day meeting to set 5 year strategic directions and supporting actions</li> </ul> </li> </ul> <p>Kevin indicated that the EMP committee needs to meet on 09-27-22 to go over all this data, identify themes, trends and strategic directions ideas so we are prepared for the 10-4-22 meeting with CBT.</p>	
Announcements	None.	
Next meeting is September 27, 2022, at 3:00 p.m. in CCR 233	The meeting adjourned at 5:02 p.m.	

**Mission Statement**

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement**

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

**Institutional Values**

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.