

**CHC Educational
Master Plan
Committee Minutes**

**Date: August 23, 2022
Time: 3:00 p.m.
Location: CCR 233**

Members:

A=ABSENT

Kevin Horan, Chair	Scott Rippy, faculty
Brandi Bailes, President, Academic Senate	Delmy Spencer, VPSS
TL Brink, faculty	Gio Sosa, Dean IERP
Sean Ceballos, Pres, Student Senate	Mike Strong, VPA= A
Ruth Greyraven, faculty	Diana Vaichis, Classified Rep
Paul Jacques, faculty	Dan Word, Instructional Dean
Jessica Macias, CSEA Rep= A	Keith Wurtz, VPI
Michelle Riggs, Director, IA= A	Ola Sabawi

TOPIC	DISCUSSION	Further Action
Introductions	Introductions by all attendees.	
Approve minutes from March 8, 2022 and March 15, 2022	The minutes for 03-08-22 and 03-15-22 were approved as written. Motion to approve minutes by Delmy. Seconded by Paul. No opposition. Two abstentions by Ruth and Sean.	
Review EMP Charge - All	<p>The committee reviewed the current Charge and Membership list. Diana asked that we consider increasing the number of classified members to four – two for CSEA and two for Classified Senate. The change was discussed. No other changes to the charge were received.</p> <p>Motion to accept the updated membership list for EMP by Paul. Seconded by TL. Opposed – Brandi; no abstentions. Motion approved.</p> <p>CSEA and Classified Senate will be notified of the change in membership.</p>	
Brown Act	This is not a Brown Act committee. AB 361 was the temporary modification to allow Brown Act committees to meet remotely which has been extended until the end of December. However, we are going to meet in person, so its just informational.	

Ed Master Plan Process Update - Gio

This semester our focus is to work with our consultant and facilitate that process and work with our constituencies and approve a new Educational Master Plan document that will be our guiding document for the next five years. We will be diving into this with our consultant, Collaborative Brain Trust.

Last semester we reviewed we conducted the listening sessions with our internal and external stakeholders. We looked at the environmental scan data and we found the educational attainment in our region that there was a gap with respect to Hispanic students. Their likelihood of obtaining a bachelor's degree or advanced degree was much smaller than some others. The information shared includes everyone in the District service area, not just CHC. When we hear back from CBT in September, they will share out some of the analyses that they have done over the summer including the external data that they've been gathering and analyzing. Hopefully they will break down some of the information more specific to our college service area rather than just our district service area.

In March we looked at themes from our current EMP. We looked at the analyses that were done both quantitative and qualitative way back in 2017. These were the overarching themes at the time and we needed to revisit them.

We have two key meetings scheduled with CTB:

- 09-13-22 at 3:00-5:00 p.m. via zoom. This meeting they will share their data. They will provide the report a week in advance for us to review prior to the meeting.
- 10-4-22 at 8:30-5:00 in person in Crafton Hall. This will include the qualitative data and we will come together to make sense of all the available evidence, ask any clarifying questions that we have and discuss themes, threats and opportunities. We will start working on the strategic directions for our college along with corresponding objectives or activities.

Per Kevin, subs will be approved for all faculty on this committee. This meeting isn't the final development of the strategic directions. This meeting is to create the first draft that will go out to constituencies and further review.

The format that we are going to move towards is going to be much more oriented toward keeping us accountable on our work towards the strategic directions and key actions. There is a new software platform that the District is going to put this into that will make this easy to track over a five-year period.

TL asked is there some way that we can conceptualize their tracking into the Guided Pathways? We're thinking of our students and the uniting factor is the programs that we have. How do our programs translate the tracking needs of our community into the throughputs and our final results through

	<p>Guided Pathways. Guided Pathways will definitely be a component of this. All of this will link up and mapped up to the boards goals as well.</p> <p>We need to make sure that we take this out to as many groups including other committees so all constituency groups have multiple opportunities for input.</p> <p>In November, December and January we lose a meeting due to holidays and winter break. Kevin indicates this may take us until the end of February even though CBT's contract ends in December. We can continue to refine it. The board is going to set a timeline at some point requiring both colleges to complete their Educational Master Plan document.</p> <p>Gio had us break into groups and review the themes work we did in Spring and the feedback that we identified to see if still relevant or needs updating.</p> <p>Among the topics discussed during the breakout portion of the meeting, one group referenced the need to move from having a relationship to having a partnership with our surrounding high schools.</p>	
<p>Announcements</p>	<p>Brandi stated there is a 5K on 10-15-22 and registration is \$25.00 and flyers will be posted soon for sign-ups.</p> <p>Paul indicated that auditions will be held next week for two fall plays: Open, a new play by Melissa Harkness, and Rowan Knight based upon Celtic English mythology. Both are unpublished plays.</p> <p>50th anniversary celebration on 09-12-22 and will include a resource fair. This is open to all students and staff. Information will be coming out soon.</p>	
<p>Next meeting is September 13, 2022, at 3:00 p.m. by ZOOM</p>	<p>The meeting adjourned at 4:09 p.m.</p>	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.