

**CHC Educational
Master Plan
Committee Minutes
Meeting**

**Date: March 15, 2022
Time: 3:00 p.m.
Location: Zoom**

Members:

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Kevin Horan, Chair	Scott Rippy, faculty
Brandi Bailes, President, Academic Senate	Delmy Spencer, VPSS
Madeleine Boone, Pres, Student Senate	Gio Sosa, Dean IERP
TL Brink, faculty	Mike Strong, VPA
Ruth Greyraven, faculty= A	Diana Vaichis, Classified Rep
Paul Jacques, faculty	Dan Word, Instructional Dean
Jessica Macias, CSEA Rep= A	Keith Wurtz, VPI
Michelle Riggs, Director, IA	Nickki Harrington
	Cindy Griffith
	Sally Montemayor Lenz
	John Spevak
	Dan Rosenberg
	Cristopher Crew

TOPIC	DISCUSSION	Further Action
Opening Remarks-Kevin	<p>This is a special meeting of the Educational Master Plan Committee and President’s Cabinet along with members of the Collaborative Brain Trust (CBT) and Christopher Crew from the District as a kick-off to the re envisioning of our Educational Master Plan document for Crafton Hills College.</p> <p>CTB will be helping guide us through this process, pushing us along and synthesizing all of the great data and input they’re going to be getting from a wide variety of people that they will be meeting with which includes both internal and external stakeholders.</p>	
Introductions	Introductions of all attendees which included EMP committee, President’s Cabinet, CBT and Christopher Crew.	
Overview from CTB	<p>Nickki outlined the meeting outcomes:</p> <ul style="list-style-type: none"> • Build relationships • Share Cc’s vision and some of the priorities the college is working on right now • Familiarize everyone with the project (timeline, phases) • Confirm data needs, survey, listening sessions and project deliverables • Gain clarity on integrated planning approach and terminology <p>Nickki asked for input from members present about our vision for where we are headed, what we are working on now or something about the campus climate.</p>	

<p>Overview from CTB</p>	<p>Here is a list of the comments received:</p> <ul style="list-style-type: none"> • We are the small college in a two college district. We have the greatest opportunity for growth as we are surrounded by cities that have the fastest growing new homes development and school districts that are not flat or declining. • Still trying to grow into being more of a comprehensive college. We are adding programs and services to offer a greater breadth of things for students in our region. • We are areas we are currently focusing on is diversity, equity, inclusion. We have received a lot of training through USC Race and Equity Center. <ul style="list-style-type: none"> ➢ Starting to provide course success data specific to sections and specific to individual faculty so they can look at how students are doing in their classrooms ➢ Training how to address those differences between groups ➢ Leading from the Middle group designing our course outlines of record with diversity equity and inclusion in mind and strategies for how to implement that that reflect that in the syllabus as well. • Math department is experiencing that AB705 law is changing. It used to be that we could offer one course below college level to try to remediate some of those skills to get students ready for college level math. Now that is being eliminated so next year we won't have that one class. To help with some of the prerequisite skills necessary, we are going to put a lot more concentration on the co-requisite and lab portions of classes and maybe do some restructuring so we can meet the needs of the students with differing skill levels. • From a career program offering perspective, we are continuing to work with regional and local providers to see what programs best fit our campus and best suit the needs of our local and regional employers • Like to see continued focus on the efforts around credit for prior learning whether that is traditional or formal education or military training or other sources that we put into the context of credit and awarding those students for the work that they have done to help them move forward in career pathway. We have an AP but still need to go through the mechanics or how do we put in place and actually implement that across the campus. • Would like to see more flexibility in upper division stem courses. • More effective way for students to convey their thoughts on the campus, faculty, etc. 	
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	<ul style="list-style-type: none"> • Would like us to integrate some sort of more rounded communications plan for the campus. One that makes sure that students and faculty and staff are all in the loop at all times. Have a more organized method for communications. • Looking strategically into our enrollment strategies and look at ways to improve those metrics so we can improve our funding. We need to be more strategic about those metrics and the programs we're offering on the campus. • As we are looking at building a new instructional building on campus, this will change and centralize the student energy. There are opportunities to build a student culture, gathering spaces and positive energy. • Three Peaks are events for the campus that helps us promote our mission with the students. We get to interact with them outside of the college setting such as: hiking San Bernardino peak, hiking several other peaks, food drive with Redlands Family Service Association, triathlon and volunteer opportunities. • Enhance community support and reputation in the surrounding communities including dual enrollment and creating a welcoming environment for students. 	
<p>Integrated Planning at SBCCD</p>	<p>The SBCCD Strategic Plan has been in progress and the goals were adopted by the board and the full document is going to be reviewed by the board at its March 24th meeting. A copy of that plan was sent to you with the agenda yesterday. This is the overall district plan for SBCCD. The educational master plans from both colleges have a dual responsibility:</p> <ul style="list-style-type: none"> • one responsibility is to ensure the direction that the college is going is lined up with the Board's adopted overall strategic plan for the district as a whole. • The other responsibility is to be responsive to the students, the communities, the employers and the area that you serve at Crafton Hills college. <p>There is also a DSO (District Support Operations) plan. This plan is designed to support both the district strategic plan and to support the colleges' master plans. So you have these three all working together, being aligned and integrated together.</p> <p>College Educational Master Plans:</p> <ul style="list-style-type: none"> • Aligned with SBCCD Goals • Responsive to local service area students and communities • Responsive to educational, business, and industry partners 	

	<ul style="list-style-type: none"> • Collaborative partner for economic and community development plans and vitality of the service region. • Creation of Strategic Directions • Creation of Supporting Actions • Creation of implementation Plans (operational/college divisions and departments) <p>The role of CBT is to provide technical support and help us come up with the best plan possible and listen to people both inside and external to the college to really get a feel where Crafton Hills College needs to go in the next five years.</p>	
Project Logistics	<p>Listening Sessions for internal stakeholders = April 5-6 Listening Sessions for external stakeholders = May 11-12</p> <p>Survey timelines – They want to send out a survey to everyone at Crafton. Gio will discuss with Dan to incorporate their survey with already scheduled surveys to students and staff. They also want to survey the Program Advisory committee members as well.</p> <p>Would like to have three listening sessions during student classes.</p> <p>They will be working on their own compiling the information received from the surveys and listening sessions during the summer. Then in September will be coming back to this group for us to set the strategic directions and supporting actions.</p>	
Next meeting is April 26, 2022 at 3:00 p.m.	The meeting adjourned at 4:20 p.m.	
<p style="text-align: center;">Mission Statement</p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p> <p style="text-align: center;">Vision Statement</p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.</p> <p style="text-align: center;">Institutional Values</p> <p>We rely on the following values to support our vision and mission:</p> <p><i>Respect:</i> To champion active listening and open dialogue within our community.</p> <p><i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</p> <p><i>Diversity & Inclusion:</i> To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</p> <p><i>Innovation:</i> To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.</p> <p><i>Leadership:</i> To develop and inspire current and future leaders through professional development, mentorship, education, and experience.</p> <p><i>Sustainability:</i> To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.</p>		