

**CHC Educational  
Master Plan  
Committee Minutes  
Meeting**

**Date: February 22, 2022  
Time: 3:00 p.m.  
Location: Zoom**

**Members:**

Kevin Horan, Chair  
Brandi Bailes, President, Academic Senate  
Madeleine Boone, Pres, Student Senate  
TL Brink, faculty  
Ruth Greyraven, faculty - **A**  
Paul Jacques, faculty  
Jessica Macias, CSEA Rep  
Michelle Riggs, Director, IA

Scott Rippy, faculty  
Delmy Spencer, VPSS  
Gio Sosa, Dean IERP  
Mike Strong, VPA=**A**  
Diana Vaichis, Classified Rep=**A**  
Dan Word, Instructional Dean=**A**  
Keith Wurtz, VPI

**A=ABSENT**

TOPIC	DISCUSSION	Further Action
New Committee Members	Kevin introduced Jessica Macias our new CSEA rep and Diana Vaichis (who was not available today) will be our new Classified Senate rep.	
Approve minutes from February 8, 2022	The minutes for 2-8-22 were approved as written. Motion by Paul, seconded by Brandi. No discussion. No opposition. No abstentions. Motion carried.	
Review of EMP Projected Timeline - Gio	<p>Gio shared the timeline provided by our consultant, Collaborative Brain Trust. We scheduled our initial kick-off meeting on March 15, 2022.</p> <p>They also want two separate 2-day visits to campus</p> <ul style="list-style-type: none"> <li>• First visits between March 28-April 8 (for internal stakeholders)</li> <li>• Second visits between May 2-12 (for external stakeholders) including student</li> </ul> <p>After discussion, we are looking for the following dates:</p> <ul style="list-style-type: none"> <li>• First visit: April 5-6 (we can schedule a EMP meeting on 4-5-22 since we don't have a meeting on 4-12-22 and Academic Senate meeting is 4-6-22.</li> <li>• Second visit: May 11-12</li> </ul> <p>Gio has emailed the consultant to get a list of questions or points of interest they want to discuss during these meetings.</p> <p>TL asked if these meetings will be by zoom. Keith indicated that since we are meeting with so many people in the two days, it would be difficult to do all these meetings in person.</p> <p>Foundation Board has asked them to attend their next meeting on 3-3-22. One of the external groups we have, Joint Issues already has a meeting scheduled on May 12 at 8:00 a.m. so we can get their input.</p>	

Draft List of Internal and External Stakeholders - Gio	<p>Gio shared the list of potential internal and external stakeholders received from Collaborative Brain Trust. We identified several groups at our last meeting and Gio added several more groups so we can refine or add to the list.</p> <p>They also want to meet with student groups and make class visits. We are not sure what they have in mind and we need to get some clarification from CBT. Not sure if the classroom visits count as part of our internal 20 stakeholders or are considered separate. Gio is awaiting their response to these questions and will update the committee at our next meeting. TL volunteered his Lifespan class.</p> <p>Committee added Curriculum, CTE, and Academic Senate Executive to Internal Stakeholders and CRY-ROP and CDC parents to External Stakeholders. Michelle added that we also interact with Redlands so maybe Redlands Chamber, Schools Superintendent or City Council or City Manager.</p>	
March 15, 2022 EMP Kick-Off - Kevin	The Collaborative Brain Trust has requested a kick-off meeting with the EMP Committee and President’s Cabinet. This has been scheduled for Tuesday, March 15, 2022. The consultant would like us to meet in person for this meeting. After discussion it was decided this meeting will be in person. We will provide snacks.	Update invite for LRC 226
Review current Educational Master Plan - Gio	We will send this to the committee to review so this group has a familiarity with this existing plan and we can review the objectives and strategic directions. Next meeting, we will do a group activity where we divide in groups and each look at a specific area.	Put on 3-8-22 agenda
Announcements – All	Paul announced that there will be a Dickens Festival this weekend in downtown Riverside.	
Next meeting is 3-8-22, 3:00 p.m.	The meeting adjourned at 3:41 p.m.	
<p><b>Mission Statement</b></p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p>	<p><b>Vision Statement</b></p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.</p>	<p><b>Institutional Values</b></p> <p>We rely on the following values to support our vision and mission:</p> <p><i>Respect:</i> To champion active listening and open dialogue within our community.</p> <p><i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</p> <p><i>Diversity &amp; Inclusion:</i> To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</p> <p><i>Innovation:</i> To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.</p> <p><i>Leadership:</i> To develop and inspire current and future leaders through professional</p>

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