

**Educational Master
Plan
Committee Minutes
Meeting**

**Date: February 8, 2022
Time: 3:00 p.m.
Location: Zoom**

Members:

A=ABSENT

Kevin Horan, Chair
Brandi Bailes, President, Academic Senate=**A**
Madeleine Boone, Pres, Student Senate
TL Brink, faculty
Ruth Greyraven, faculty - **A**
Paul Jacques, faculty
Michelle Riggs, Director, IA

Scott Rippy, faculty
Delmy Spencer, VPSS
Gio Sosa, Dean IERP
Dave Stevenson, CSEA VP - **A**
Mike Strong, VPA=**A**
Dan Word, Instructional Dean
Keith Wurtz, VPI
Need to add classified representation

TOPIC	DISCUSSION	Further Action
Approve minutes from January 25, 2022	The minutes for 1-25-22 were approved as written. Motion by Dan, seconded by TL. No discussion. No opposition. No abstentions. Motion carried.	
Review of EMP Projected Timeline - Gio	<p>Gio shared the timeline provided by our consultant, Collaborative Brain Trust. This timeline will span the rest of the calendar year. CBT recently met with Chancellor’s Cabinet and we need to start scheduling the meetings they are requesting. CBT asked for a kick-off meeting sometime between March 10-16th. We do not have a regularly scheduled EMP Committee meeting during that time. We have tentatively scheduled another EMP Committee meeting on Tuesday, March 15, 2022 at 3:00-4:30 p.m. Kevin will speak with our consultant to get more information. The entire EMP committee needs to participate.</p> <p>They also want two separate 2-day visits to campus</p> <ul style="list-style-type: none"> • First visits between March 28-April 8 (for internal stakeholders) • Second visits between May 2-12 (for external stakeholders) <p>Kevin indicated that most of our governance committee meetings are held virtual during this semester so coming to campus may not work. He will speak with our consultant on how to proceed.</p>	

<p>Draft List of Internal and External Stakeholders - Gio</p>	<p>Gio shared the list of potential internal and external stakeholders received from Collaborative Brain Trust. They wish for us to identify 20 internal and 20 external stakeholders and share that list with them as soon as possible.</p> <p>CBT wants to schedule meetings with each of these groups:</p> <ul style="list-style-type: none"> • Internal stakeholders – between March 28-April 8 • External stakeholders – between May 2-12 	
<p>Draft List of Internal and External Stakeholders – Gio (continued)</p>	<p>CBT also included several classroom visits on the list of internal stakeholders. Keith needs more information before he can approach instructors about this request:</p> <ul style="list-style-type: none"> • How long will it take? • What kind of questions will you ask the students? <p>The committee discussed potential external groups:</p> <ul style="list-style-type: none"> • Advisory Groups • Dual enrollment staff at YCJUSD • Dual enrollment staff at RUSD • CHC Foundation Board • Joint Issues Committee (next meeting 5-12-22) • Yucaipa Adult School • Redlands Adult School • SBCSS Work-based Learning Collaborative <p>The committee discussed potential internal groups:</p> <ul style="list-style-type: none"> • Honors and Transfer Center • DEI-DPSS-EOPS & Dreamers <p>Gio said he will get clarification on who attends meetings and other questions the committee has raised. CBT requested a logistics person to schedule all these meetings. Cyndie will coordinate.</p> <p>We have recently submitted our revised mission, vision and values statements to the Board of Trustees for approval at February board.</p> <p>They have requested two more meetings with EMP Committee in September and October.</p> <ul style="list-style-type: none"> • 3rd meeting to share what they have gathered over the summer • 4th meeting focused on identify goal setting <p>Gio indicated they also want student and staff survey information. We already planned to conduct both employee (Campus Climate Survey) and student (Student Satisfaction Survey) surveys this term so we will integrate these efforts. Gio will touch bases with CBT and see how we can incorporate some of their questions into our ongoing surveys.</p>	
<p>Announcements – All</p>	<p>No announcements.</p>	

Next meeting is 2-22-22,
3:00 p.m.

The meeting adjourned at 3:29 p.m.

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

- Respect:* To champion active listening and open dialogue within our community.
- Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.