

**Educational Master
Plan
Committee Minutes**

**Date: April 28, 2020
Time: 3:00 p.m.
Location: Zoom Meeting**

Members:

A=ABSENT

Kevin Horan, Chair
Artour Aslanian
Carrie Audet
TL Brink
Sean Brown=**A**
Paul Jacques
Mark McConnell=**A**

Julie McKee=**A**
Michelle Riggs
Delmy Spencer
Gio Sosa
Mike Strong
Dan Word
Keith Wurtz

TOPIC	DISCUSSION	Further Action
Approval of minutes for February 25, 2020	The minutes for February 25, 2020, were approved as written. Motion by Keith, seconded by Paul. Unanimous approval.	
Accreditation Update (ISER) – Keith	The Accreditation Institutional Self-Assessment Report (ISER) has been sent to all senates for a first read and we have had several open forums and it has gone out to the campus. Gio aligned all the sub-standards to each committee on campus and Keith gathered input from all the committees as well. Any additional comments or suggestions needs to be sent to Keith by 4-30-20. Final reads will go to the senates at the end of the week. First and second reads by the Board of Trustees pushed back by SBVC to July and August and will be submitted to ACCJC on 4-14-20. The site visit by ACCJC is scheduled for October 12-15, 2020 and will be a remote format.	
Institutional Set Standards – Keith	<p>ACCJC requires each college to set a baseline in four achievement areas. Crafton identified four standards and set the minimums. The college should not fall below the number or rate that was set. If it goes below, we need to engage in strategies to improve. Crafton is well above each of the minimum standards for all four institutional standards.</p> <p>However, when you disaggregate the data it shows that under Successful Course Completion Rates by Ethnicity that we have fallen below the minimum standard we set of 63.6% for African American students. The rate for 2018/2019 is 62%. The Enrollment Strategies Committee is developing an action plan to increase the African American course success rate. If you have any ideas, please let Keith know and we will include it in an action plan.</p> <p>TL suggested looking at comparable schools to see what kind of appropriate norm is optimal at this time. Gio is looking at state norms.</p>	
Committee Self-Evaluations - Gio	Gio provided a link so that committee members can complete their evaluation during the meeting. This committee uses the data collected to set targets and goals for the next academic year.	

<p>Announcements - All</p>	<p>Paul stated the theater department is presenting one act plays theater program on Saturday, May 9th from 2:00-10:00 p.m. There will be several shows: 2:00-4:00, 4:00-6:00, 6:00-8:00 and 8:00-10:00. All will be presented in a ZOOM platform.</p> <p>Delmy reported that commencement will be virtual and the committee is working on the logistics.</p> <p>Kevin thanked everyone for being on this committee as this is the last committee meeting for this academic year.</p>	
<p>Next meeting is 8-25-20, 3:00 p.m., CCR 233</p>	<p>Meeting adjourned at 3:28 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>