

**Educational Master
Plan
Committee Minutes**

**Date: February 25, 2020
Time: 3:00 p.m.
Location: CCR 233**

Members:

A=ABSENT

Kevin Horan, Chair	Julie McKee
Artour Aslanian	Michelle Riggs
Carrie Audet	Delmy Spencer
TL Brink	Gio Sosa= A
Sean Brown= A	Mike Strong= A
Paul Jacques	Dan Word
Mark McConnell= A	Keith Wurtz

TOPIC	DISCUSSION	Further Action
Approval of minutes for January 28, 2020	The minutes for January 28, 2020, were approved as written.	
Quality Focus Essays and Action Plan - Keith	<p>Part of the self-evaluation report includes a Quality focus essay that identifies 2-3 areas coming out of the institutional self-evaluation on which the institution has decided to improve. These items need to be completed by our next midterm report. Keith provided the first draft for review.</p> <ul style="list-style-type: none"> • Improvement of the outcomes assessment processes. Several years ago Keith presented to Academic Senate a 6 year assessment cycle so that 1/3 of the SLOs would be at the student level and 2/3 of the SLOs would be at the aggregate level. The Research office has put together a draft schedule and we would like to implement a pilot SLO Cloud program Fall 2020 with implementation in Fall 2021. Delmy asked that we include SAO's on the same timeline so everyone is moving forward together. • Implementing data coaching and strategies to provide better access to data. Not sure how this will be implemented. Kevin stated we need a data review mechanism and make it institutional accountability. Possibly a function of Department Chairs or possibly the Planning and Program Review committee. <p>Keith will rework this and bring it back to this committee with an update.</p>	
Review of Standards IA1, I-B.3, I-B.5, and I-C.1 - Keith	Keith reviewed sub-standards I-B.3, I-B.5 and I-C.1 with the committee. After reviewing, the committee made several suggestions for adding evidence and changing the wording to include disproportionate impact on underrepresented student populations. Keith will add the evidence to the ISER and make additional word changes.	

<p>Announcements - All</p>	<p>Michelle stated that this Friday at noon CHC is hosting the PCAC Invitational Swim Meet. Come and support our team.</p> <p>Carrie stated that the deadline for students to apply for scholarships is this Friday. The CHC Foundation Gala is Saturday 4-18-20.</p> <p>Save the date for the CHC Foundation Gala on Saturday, April 18, 2020.</p> <p>Paul reported that he has received 15 submissions so far for the "Becoming a Playwright". Deadline is 3-15-20.</p> <p>Keith stated there is an Accreditation open forum tomorrow at 12:00-1:00 in PSAH 227.</p> <p>Julie reported that JoJo's Grill-a-Dog will be on campus tomorrow 11:00-2:00 as a fundraiser for the CHC Student Veteran's Club.</p> <p>Julie also reported that there will be a closing reception for Black History month tomorrow at 12:00-1:00 in LRC 226 and the Gerald Clarke Artist reception is tomorrow 12:00-2:00 in the art gallery.</p> <p>TL stated lots of upcoming conferences. We have a student in New Orleans this week making a presentation. He will be in Chicago in April to chair a roundtable on service learning; also in San Francisco in April to present abstracts that he has co-authored with students and colleagues.</p>	
<p>Next meeting is 3-24-20, 3:00 p.m., CCR 233</p>	<p>Meeting adjourned at 3:47 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>