

**Educational Master  
Plan  
Committee Minutes**

**Date: January 28, 2020  
Time: 3:00 p.m.  
Location: CCR 233**

**Members:**

**A=ABSENT**

Kevin Horan, Chair	Julie McKee
Artour Aslanian	Michelle Riggs
Carrie Audet	Delmy Spencer
TL Brink	Gio Sosa
Sean Brown= <b>A</b>	Mike Strong= <b>A</b>
Paul Jacques	Dan Word= <b>A</b>
Mark McConnell	Keith Wurtz

TOPIC	DISCUSSION	Further Action
Approval of minutes for October 22, 2019	The minutes for October 22, 2019 were approved as written.	
Quality Focus Essays and Action Plan - Keith	<p>Part of the self-evaluation report includes a Quality focus essay that identifies 2-3 areas coming out of the institutional self-evaluation on which the institution has decided to improve. These items need to be completed by our next midterm report. The two items that have been selected are:</p> <ul style="list-style-type: none"> <li>• Improvement of the outcomes assessment processes</li> <li>• Implementing data coaching and strategies to provide better access to data</li> </ul> <p>Next meeting we should have a draft to review.</p> <p>Keith summarized some of the feedback that he has gotten from reviewing the sub-standards with other committees. The ETC (Educational Technology Committee) has begun to review the online distance education portion, Chairs have provided helpful feedback and the Accreditation Committee has also reviewed multiple sub-standards and provided helpful feedback. Keith has not had any major concerns from the review of the standards.</p>	
Review of Standards IA1, IA2, IA3, and IA4 - Keith	Keith reviewed sub-standards IA1, IA2, IA3, and IA4 with the committee. After reviewing, the committee made several suggestions for adding evidence. Keith will add the evidence to the ISER.	
Addendum to District Support Services Strategic Plan - Keith	The EMPC reviewed changes to the SBCCD Scorecard. The changes were based on the Vision for Success targets similar to how Crafton has revised its scorecard. The EMPC did not have any input for the SBCCD Scorecard.	

<p>Announcements - All</p>	<p>Michelle reminded everyone to have students apply for scholarships. They are open until 2-28-20. She indicated there are approximately 150 scholarships available.</p> <p>Save the date for the CHC Foundation Gala on Saturday, April 18, 2020.</p> <p>Paul reported that students can write a play and submit it by 3-15-20 to be reviewed and possibly made into a screenplay.</p>	
<p>Next meeting is 2-25-20, 3:00 p.m., CCR 233</p>	<p>Meeting adjourned at 3:50 p.m.</p>	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>