

# Crafton Hills College

## Educational Master Plan Committee

### Minutes

**Date:** September 26, 2017

**Time:** 3:00 PM – 4:30 PM

**Location:** CCR-233

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Carrie Audet	P	Rebecca Warren-Marlatt	P
Denise Allen-Hoyt	A	Renee Azenaro	P	Mike Strong	A
T.L. Brink	P	Donna Hoffmann	P	Mark McConnell	P
Kathy Bakhit	P	Michelle Riggs	P		

#### Committee Charge

The Educational Master Plan Committee (EMPC) relies on evidence (e.g.: quantitative and qualitative research, learning assessment results, etc.) to develop, review, and revise the Educational Master Plan with input from appropriate constituencies. The EMPC forwards revisions of the Educational Master Plan and the College Mission, Vision, and Values to the Crafton Council for review and approval. It meets twice per month.

TOPIC	DISCUSSION	FURTHER ACTION
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#### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Review the minutes from September 12, 2017 (5 minutes)</li> </ul>	9/12/17 minutes approved as written	
<ul style="list-style-type: none"> <li>Update a request for additional members to the Academic Senate (5 minutes)</li> </ul>	Committee discussed the need for additional faculty member	Keith emailed a request for additional members to academic senate, Mark McConnell will follow up at the next meeting
<ul style="list-style-type: none"> <li>Review the draft Educational Master Plan Scorecard Numbers, Targets, and Methodology (30 minutes)</li> </ul>	Committee reviewed and discussed changes and/or additions to the scorecard	Keith will revise and resubmit to committee members for review
<ul style="list-style-type: none"> <li>Begin the process of reviewing the progress made on the action items in the Educational Master Plan (30 minutes)</li> </ul>	<b>Will be placed on the next meeting agenda</b>	
<ul style="list-style-type: none"> <li>Identify which goals in the EMP align with which committees (15 minutes)</li> </ul>	<b>Will be placed on the next meeting agenda</b>	
<ul style="list-style-type: none"> <li>Next EMPC meeting is on Tuesday, October 9, 2017 from 3-4:30 in CCR-233 (5 minutes)</li> </ul>		

#### 2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> <li>Other Items (5 minutes)</li> </ul>		
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#### 3.0 Best Practices for Teaching and Learning

Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement

Adjournment

Mission Statement	Vision Statement	Institutional Values
The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.