

Crafton Hills College

Educational Master Plan Committee

Minutes

Date: September 12, 2017

Time: 3:00 PM – 4:30 PM

Location: CCR-233

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Benjamin Gamboa	A	Michelle Riggs	P
Carrie Audet	P	Donna Hoffmann	P	Mike Strong	A
Kathy Bakhit	P	Kristy Howard	A	Rebecca Warren-Marlatt	P
T.L. Brink	P	Mark McConnell	P		

Committee Charge

The Educational Master Plan Committee (EMPC) relies on evidence (e.g.: quantitative and qualitative research, learning assessment results, etc.) to develop, review, and revise the Educational Master Plan with input from appropriate constituencies. The EMPC forwards revisions of the Educational Master Plan and the College Mission, Vision, and Values to the Crafton Council for review and approval.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the committee charge and membership (15 minutes) 	Committee reviewed the charge and membership. The committee discussed the lack of faculty and student representation.	No change to the committee charge. Keith will approach the appropriate constituency groups for new members. T.L. Brink suggested bringing in new faculty members.
<ul style="list-style-type: none"> Discuss EMPC goals for the year (30 minutes) 	Committee examined progress toward goals and discussed recommendations. Keith suggestion identifying some priorities in the EMP and working towards facilitating them.	
<ul style="list-style-type: none"> Review the EMP Strategic Directions, Goals, and Objectives (30 minutes) 	Committee reviewed and discussed strategic directions, goals and objectives. Committee was asked to identify which areas fit which committees in regards to strategic directions. Keith suggested one goal can be to identify objectives in the EMP and facilitating its completion.	Keith suggested an action plan be created and within that plan, have an assigned person who is responsible for moving that effort forward and within a timeframe for achieving it.
<ul style="list-style-type: none"> Review the progress made on setting targets for the institutional scorecard QEI's (40 minutes) 	Committee reviewed EMP scorecard. Keith suggested the committee's need to define the targets and the need to agree on the measures/goals.	Keith will update with 2017 information
<ul style="list-style-type: none"> Next EMPC meeting is on September 26, 2017 from 3-4:30pm in CCR-233 (5 minutes) 		

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items (5 minutes) 		
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3.0 Best Practices for Teaching and Learning

Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement

Adjournment

Mission Statement

The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.