

**Crafton Hills College
Educational Master Plan
Committee Minutes**

**Date: March 22 2016
Time: 3:00 p.m.
Location: LRC 135**

<p>Members: Cheryl Marshall – Chair Denise Allen-Hoyt Jane Beitscher=A Kelly Bingham=A TL Brink Ben Gamboa=A Donna Hoffmann</p>	<p>Steve Ramirez=A Gary Reese Michelle Riggs Ernesto Rivera=A Giovanni Sosa Mike Strong Farren Tuburan=A Rebeccah Warren-Marlatt=A Guests: Allie Timar Sheryl Sterry Anna</p>	<p>A=ABSENT</p>
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Committee Charge: The EMPC develops, reviews and monitors progress on the Educational Master Plan with input from appropriate constituencies.

TOPIC	DISCUSSION	Further Action
1.0 Welcome		
2.0 Approve of Minutes	The minutes for March 8, 2016 meeting were approved as written.	
3.0 Discuss First Draft	<p>Cheryl presented the first draft of the Educational Master Plan based on the structure and format agreed to at the last meeting.</p> <ul style="list-style-type: none"> • Section 1. Message from College Leadership. Working on this. • Section 2. Plan Overview. This will include strategic directions and goals, and how we would measure that. This is the section that would be the brochure data. • Section 3. Planning Framework. Mission, Vision and Values. Should add Engage, Learn and Advance as well. • Section 6 Growth of a Comprehensive Community College. This is what we should be doing to get where we want to go. We will go back to last year’s plan and plug in some goals to review again. 	

<p>4.0 Determine Next Steps</p>	<ul style="list-style-type: none"> • What pieces do we have • What pieces are missing • What pieces the consultants can complete • Send out draft to campus this week for review. • Open Forum on EMP/FMP on March 28th • Include on April 12th flex day schedule to finish the SWOT analysis. • Take feedback from Open Forum and campus input, incorporate into EMP and bring back 2nd draft to our next meeting April 26th. • Finalize plan at our last meeting on May 10, 2016 	
<p>5.0 Wrap-Up</p>	<p>There is a President’s Cabinet meeting tomorrow, March 23, 2016 at 2:00-4:00. Cheryl would like to use this time to work on the EMP and incorporate some of the goals from our previous draft plan, add in Engage-Learn-Advance to Section 3-Planning Framework, work on moving information into appropriate sections and identify the areas that the consultants can complete.</p>	
<p>Next Regular Meeting: Tuesday, April 26, 2016 3:30 p.m., CCR 233</p>	<p>Meeting adjourned at 4:20 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>