

**Crafton Hills College  
Educational Master Plan  
Committee Minutes**

**Date: March 8, 2016  
Time: 3:00 p.m.  
Location: LRC 135**

<b>Members:</b>	Steve Ramirez	<b>A=ABSENT</b>
Cheryl Marshall – Chair	Gary Reese= <b>A</b>	
Denise Allen-Hoyt	Michelle Riggs= <b>A</b>	
Jane Beitscher= <b>A</b>	Ernesto Rivera	
Kelly Bingham= <b>A</b>	Giovanni Sosa	
TL Brink	Mike Strong	
Ben Gamboa	Farren Tuburan= <b>A</b>	
Donna Hoffmann= <b>A</b>	Rebeccah Warren-Marlatt= <b>A</b>	

**Committee Charge:** The EMPC develops, reviews and monitors progress on the Educational Master Plan with input from appropriate constituencies.

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>Further Action</b>
1.0 Welcome		
2.0 Approve of Minutes	The minutes for February 23, 2016, meeting were approved as written.	
3.0 Discussion and Finalize Plan Outline	<p>We will continue to work with Alma Strategies for information from their interviews, analysis of the environmental scan data and space utilization data.</p> <p>Based on information from our earlier meetings, Ben put together some sample formats and an outline for the Educational Master Plan.</p> <ul style="list-style-type: none"> <li>• Section 1: Message from College Leadership. Include classified and faculty leadership.</li> <li>• Section 2: Plan Overview. Use great graphics. We can make this into a brochure for marketing tool and for the community.</li> <li>• Section 3: Planning Framework. Include processes we went through. Mission, Vision and Values</li> <li>• Section 4. Planning Environment. Chart how we are connected to all the other plans. SWOT as framework for interview data. Have Alma report to us.</li> <li>• Section 6. Growth of a Comprehensive Community College (Summary). Talk about College village, 10,000 students. College direction.</li> </ul> <p>• The committee all agreed on the structure.</p>	

4.0 Determine Next Steps	<ul style="list-style-type: none"> <li>• What pieces do we have</li> <li>• What pieces are missing</li> <li>• Do we need to do it</li> <li>• Proposed Schedule-have outline on March 22<sup>nd</sup>. Alma will be at this meeting.</li> <li>• Feedback on March 28<sup>th</sup> open forum.</li> <li>• Include on April 12<sup>th</sup> flex day schedule to finish the SWOT analysis.</li> </ul>	
5.0 Wrap-Up	<p>Only a few more meetings left:</p> <ul style="list-style-type: none"> <li>• March 22, 2016</li> <li>• April 26, 2016</li> <li>• May 10, 2016</li> </ul>	
Next Regular Meeting: Tuesday, March 22, 2016 3:00 p.m., <b>CCR 233</b>	Meeting adjourned at 4:43 p.m.	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>