

**Crafton Hills College
Educational Master Plan
Committee Minutes**

**Date: September 22, 2015
Time: 3:00 p.m.
Location: LRC 135**

Members:	Bryan Reece	A=ABSENT
Cheryl Marshall – Chair	Gary Reese	
Denise Allen-Hoyt	Michelle Riggs	
Jane Beitscher	Ernesto Rivera	
Kelly Bingham	Mike Strong	
TL Brink	Farren Tuburan	
Ben Gamboa	Rebecca Warren-Marlatt	
Donna Hoffmann= A	Keith Wurtz	
Steve Ramirez		

Committee Charge: The EMPC develops, reviews and monitors progress on the Educational Master Plan with input from appropriate constituencies.

TOPIC	DISCUSSION	Further Action
Review and Approval of Minutes of September 8, 2015	The minutes for September 8, 2015 meeting were approved as written.	
Progress on Outcomes Assessment - Wurtz	Keith reviewed the current status of outcomes assessment for CHC 2014-2015; showed the major ideas that have come out of the dialogue regarding ILOs and GEOs and asked for input on next steps.	.
Progress Update- Revisions to wording	<p>Bryan to provide intro language for Engage, Learn and Advance and we will add to next agenda.</p> <p>The following overview definitions were changed:</p> <ul style="list-style-type: none"> • 1.1: Crafton Hills College students encounter life-changing experiences that promote their academic success, career advancement, and personal development. • 2.1: Crafton Hills College is inclusive, celebrates diversity and nurtures relationships. • 3.1: Crafton Hills College promotes innovative and effective teaching and learning strategies. • 4.1: Crafton Hills College is dedicated to increasing the community's college-going rate and promoting equitable access to higher education. • 5.1 – Crafton Hills College is actively engaged with the surrounding community. • 7.1: Crafton Hills College is committed to providing excellent and responsive programs and services. • 8.1 – Already agreed upon. • 9.1: Michelle to rework and submit at next meeting. 	<p>Homework for committee members – look at other plans, what do you want to include and possible formats.</p>

<p>Progress Update – QEI Alignment and Plan Alignment</p>	<p>Keith and Cheryl presented a draft document for aligning possible QEI data with the goals in the EMP. The EMPC considered picking 1-2 measures for each goal; otherwise, there is too much data to process. The committee also considered choosing one qualitative and one quantitative QEI for each goal.</p> <p>Discussed alignment of 2015-2020 Distance Education Plan Initiative with EMP Strategic directions and goals.</p> <p>Discussed alignment of current grants with the CHC EMP strategic directions and goals. This document to be updated annually based on grants.</p> <p>Discussed alignment of EMP with District strategic goals.</p>	<p>Keith to add end date to all grants.</p>
<p>Goals for 2015-2016 – Cheryl</p>	<p>Cheryl will update the goals and they will be included on the next agenda.</p> <p>Next step is to review all the changes and rework the plan. Cheryl would like a solid draft late October, early November and go to board December or January.</p>	<p>Cheryl to update next agenda with goals for 15-16</p>
<p>Facilities Master Planning Process – Cheryl and Mike</p>	<p>The District has hired two companies to have a district wide strategic plan and to do a Facilities Master Plan. They have asked EMP to put together a steering committee. The District committee includes Keith, Jose Torres, Fath-Allah Oudghiri, Mike Strong, Scott Stark, Cheryl, Gloria and Glen Kuck. We need to include faculty, classified and student reps.</p>	<p>Steering Committee. Denise to send to Academic Senate</p>
<p>Homework – All</p>	<p>EMP not meeting on October 13th and Cheryl has assigned homework. Each person is to look at other institutions' Education Master Plans. What do you want to see and in what format. How to address data points to multiple goals. Bring back to next meeting.</p>	
<p>Next Regular Meeting: Tuesday, October 27, 2015 3:00 p.m., LRC 135</p>	<p>Meeting adjourned at 4:32 p.m.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>