

# Minutes

Education Master Plan Committee  
 Crafton Hills College

January 27, 2015

3:00-4:00 pm  
 LRC 135

## Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Debbie Bogh - A
- Denise Allen-Hoyt - P
- Jane Beitscher - A
- Ben Gamboa - P
- Nicole Williams – P - Guest
- Donna Hoffmann - A
- Janine Ledoux - A
- Laura Oliver - P
- Gary Reese - A
- Michelle Riggs - A
- Ernesto Rivera - P
- Mike Strong - P
- Crystal Sultzbaugh - A
- Esmeralda Vazquez - A
- Rebecca Warren-Marlatt - P
- Keith Wurtz - P

## Committee Charge

The EMPC develops, reviews and monitors progress on the Education Master Plan with input from appropriate constituencies.

### 14-15 Goals

#### Fall '14 Goals

- Rewrite/Reaffirm EMP Definitions
- Revise Charge
- Start on EMP Approval Process
- Write Goals
- Start Writing Objectives
- Start Revision of QEIs
- Develop Training for New Members
- Maintain Engage-Learn-Advance Campaign

#### Spring '15 Goals

- Finish Writing Objectives
- Finish Revision of QEIs
- Secure Campus Approval of New EMP
- Start Reviewing Ed Master Plan
- Revise Educational Philosophy Statement
- Maintain Engage-Learn-Advance Campaign
- Revise Committee Website (Phase 2)

#### Summer '15 Goals

- TBD

TOPIC	DISCUSSION/ACTION	FURTHER ACTION									
<b>1.0 Approve of Minutes (Nicole)</b> <ul style="list-style-type: none"> <li>• See Minutes</li> </ul>	<ul style="list-style-type: none"> <li>• Approved minutes from November 25, 2014.</li> </ul>										
<b>2.0 New Members/General Committee Training</b> <ul style="list-style-type: none"> <li>• Review Goals and Objectives</li> <li>• Next Topic ("The EMP and Planning Connection")</li> <li>• Next Topic: [???</li> </ul>	<ul style="list-style-type: none"> <li>• There were no new members for this meeting</li> </ul>										
<b>3.0 EMP Approval Process</b> <ul style="list-style-type: none"> <li>• See Handout</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="background-color: #d9ead3;">Activity</th> </tr> <tr><td>Discuss SDs and Goals in Classified Senate</td></tr> <tr><td>Discuss SDs and Goals in Student Senate</td></tr> <tr><td>Discuss SDs and Goals in Academic Senate</td></tr> <tr><td>Revise SDs/Goals from Senates' Comments</td></tr> <tr><td>Build Comprehensive EMP (Intro, Objectives, et</td></tr> <tr><td>Present EMP to Campus for Comments</td></tr> <tr><td>Revise EMP Based on Campus Comments</td></tr> <tr><td>Present EMP Recommendation to Crafton Cour</td></tr> </table>	Activity	Discuss SDs and Goals in Classified Senate	Discuss SDs and Goals in Student Senate	Discuss SDs and Goals in Academic Senate	Revise SDs/Goals from Senates' Comments	Build Comprehensive EMP (Intro, Objectives, et	Present EMP to Campus for Comments	Revise EMP Based on Campus Comments	Present EMP Recommendation to Crafton Cour	<ul style="list-style-type: none"> <li>• This was not discussed.</li> </ul>	
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<b>4.0 Develop Objectives (Bryan)</b> <ul style="list-style-type: none"> <li>• Activity</li> </ul>	<ul style="list-style-type: none"> <li>• Bryan Reece has developed Instruction Objectives.</li> </ul>	<ul style="list-style-type: none"> <li>• Mike Strong will develop Administrative Objectives</li> <li>• Rebecca Warren-Marlatt will develop Student Services Objective</li> </ul>									

TOPIC	DISCUSSION/ACTION	FURTHER ACTION					
<p><b>5.0 Phase 2 of Committee Website (C Gundersen)</b></p> <table border="1" data-bbox="167 310 630 472"> <tr> <td><b>Phase 2 Changes</b></td> </tr> <tr> <td>Revise Committee Membership Page</td> </tr> <tr> <td>Education Master Plan</td> </tr> <tr> <td>Engage-Learn-Advance Definitions</td> </tr> <tr> <td>State of Education Address</td> </tr> </table>	<b>Phase 2 Changes</b>	Revise Committee Membership Page	Education Master Plan	Engage-Learn-Advance Definitions	State of Education Address		<ul style="list-style-type: none"> <li>Instruction will begin working on the Committee website.</li> </ul>
<b>Phase 2 Changes</b>							
Revise Committee Membership Page							
Education Master Plan							
Engage-Learn-Advance Definitions							
State of Education Address							
<p><b>6.0 Wrap Up (All)</b></p> <ul style="list-style-type: none"> <li>Questions/Comments/Items from Floor</li> <li>Future Agenda Items?</li> <li>Next Meeting (2<sup>nd</sup> and 4<sup>th</sup> Tues.) = Feb 10</li> </ul>	<ul style="list-style-type: none"> <li>Look at details and build objectives</li> <li>Meeting adjourned at 3:35pm</li> </ul>	<ul style="list-style-type: none"> <li>Rebecca Warren-Marlatt will report about comments from Student and Classified Senate at the next meeting.</li> </ul>					
<p><b>CHC Mission:</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>CHC Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>CHC Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>							