

Crafton Hills College

Education Master Plan Committee Minutes

March 11, 2014

3:00-4:20 pm

LRC 135

Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Debbie Bogh - P
- Denise Allen-Hoyt - P
- Jane Beitscher - P
- Karen Childers - P
- Yasmeen Flores - P
- Ben Gamboa - P
- Cyndi Gundersen - P
- Donna Hoffmann - P
- Rick Hogrefe - A
- Janine Ledoux - P
- Gary Reese - P
- Ernesto Rivera - P
- Mike Strong - A
- Rebecca Warren-Marlatt - P
- Keith Wurtz - P

Committee Charge

The Education Master Plan Committee develops, reviews, and revises the Education Master Plan with input from appropriate constituencies.

Spring Semester Goals

- Revise Mission Vision and Values
- Define Engage, Learn and Advance
- Revise Committee Website
- Launch Poster Campaign
- Revise Strategic Directions, Goals and Objectives
- Develop "Engage" Data (Launch End-of-Semester Student Engagement Survey)
- Develop "Learn" Data (Launch SLO Roll-up for Institution and Programs)
- Develop "Advance" Data (Implement Degree Audit and Student Planning Module)
- Develop Reporting (Launch Beta Dashboard)

TOPIC	DISCUSSION	FURTHER ACTION
1.0 Approve of Minutes (B Reece; C Gundersen) <ul style="list-style-type: none"> • See Minutes 	<ul style="list-style-type: none"> • Members reviewed the minutes and approved. 	
2.0 Revise Mission-Vision-Values Ballot (K Wurtz; Debbie Bogh) <ul style="list-style-type: none"> • Process Ballot/Collect Comments • Review Ballot Results and Finalize New MVV • Publish Content to "MVV Page" at Committee Website • ID All Old MMV Publications and Replace with New 	<ul style="list-style-type: none"> • Keith Wurtz updated members on the survey that went out to students, community members, and employees. The total number responses so far are 201. The last day to respond to the survey is next Friday. Keith will be reporting the outcome of the survey to the committee on March 25th. 	
3.0 Define Engage-Learn-Advance (B Reece) <ul style="list-style-type: none"> • "Engage" and "Advance" are Done (Yah!) • Incorporate New MVV into "Learn" Definition • Incorporate New Goals and Objectives into "Learn" Definition • Publish Content to "ELA Page" at Committee Website 	<ul style="list-style-type: none"> • Bryan informed members that the the definition of Engage and Advance are done. Working on the Mission-Vision-Values statements to finish. 	

TOPIC	DISCUSSION	FURTHER ACTION												
<p>4.0 Revise Committee Webpage (C Gundersen)</p> <table border="1" data-bbox="167 310 560 695"> <tr> <th>Page</th> </tr> <tr> <td>Home</td> </tr> <tr> <td>Education Master Plan</td> </tr> <tr> <td>Engage-Learn-Advance</td> </tr> <tr> <td>Mission, Vision and Values</td> </tr> <tr> <td>Three Peaks Challenge</td> </tr> <tr> <td>EMP Outcomes and Results</td> </tr> <tr> <td>State of Education Address</td> </tr> <tr> <td>Agendas and Minutes</td> </tr> <tr> <td>Committee Membership</td> </tr> <tr> <td>Formative Evaluations</td> </tr> <tr> <td>Archive Page</td> </tr> </table>	Page	Home	Education Master Plan	Engage-Learn-Advance	Mission, Vision and Values	Three Peaks Challenge	EMP Outcomes and Results	State of Education Address	Agendas and Minutes	Committee Membership	Formative Evaluations	Archive Page	<ul style="list-style-type: none"> Bryan informed members that Cyndi was not able to review the webpage this week. 	
Page														
Home														
Education Master Plan														
Engage-Learn-Advance														
Mission, Vision and Values														
Three Peaks Challenge														
EMP Outcomes and Results														
State of Education Address														
Agendas and Minutes														
Committee Membership														
Formative Evaluations														
Archive Page														
<p>5.0 Launch Poster Campaign (D Hoffmann)</p> <ul style="list-style-type: none"> Settle on Poster Design Organize Placement of All Posters in Classrooms and High-Traffic Areas Organize Digital Publication/Promotion of Poster 	<ul style="list-style-type: none"> Donna showed members 3 samples of the final poster for the Three Peaks Challenge. Members gave input on the design and color. Donna noted all comments and will apply to the third sample. 													
<p>6.0 Revise Strategic Directions, Goals and Objectives (B Reece)</p> <ul style="list-style-type: none"> Review Goals under SDs 7 and 8 Look at Revised Strategic Direction Titles and Descriptions Review All Objectives Publish Content to “ELA Page” at Committee Website 	<ul style="list-style-type: none"> Bryan showed members the revised strategic directions and goals for 7 and 8. Members reviewed all the titles and descriptions. Members discussed and reviewed all objectives and descriptions. Bryan noted any changes to be made. 													
<p>7.0 Develop “Engage” Data Set (K Wurtz)</p> <ul style="list-style-type: none"> Launch End-of-Semester Student Engagement Survey 	<ul style="list-style-type: none"> Keith informed members that Cory will be doing the survey by this semester. Students will fill out the survey when they check their grades. Members gave input into where the survey should pop up. Keith will make sure the survey only comes up once. 													
<p>8.0 Develop “Learn” Data Set (K Wurtz)</p> <ul style="list-style-type: none"> Launch SLO Roll-up for Institution and Programs 														
<p>9.0 Develop “Advance” Data Set (K Wurtz)</p> <ul style="list-style-type: none"> Implement Degree Audit and Student Planning Module 	<ul style="list-style-type: none"> Keith Wurtz let members know that the degree audit will be ready for piloting in April. Ben Gamboa clarified that it will be ready for counselors, not students. 													
<p>10.0 Develop Reporting Tools (K Wurtz)</p> <ul style="list-style-type: none"> Launch Beta Dashboard 														

TOPIC	DISCUSSION	FURTHER ACTION
<p>11.0 Wrap Up (All)</p> <ul style="list-style-type: none"> • Questions/Comments/Items from Floor • Next Meeting (2nd and 4th Tu) = March 25, 2014 • Adjourn 	<ul style="list-style-type: none"> • Bryan let members know next time they will go over all of the strategic directions. The language will be cleaned up on the goals. • Keith informed members that Cheryl asked the EMP to take the District Strategic Direction goals and line them up with the district's goals. He will do a report and align where we are following the district goals. • Meeting adjourned at 4:36 p.m. 	
<p>CHC Mission: To advance the education and success of students in a quality learning environment. CHC Vision: To be the premier community college for public safety and health services careers and transfer preparation. CHC Values: creativity, inclusiveness, excellence, and learning-centeredness.</p>		