

# Educational Master Plan Committee Minutes

**Date: March 24, 2026**  
**Time: 2:30 p.m.**  
**Location: CCR 233**

**Members:**

Kevin Horan, Chair  
 Bartlett, Ryan, Faculty  
 Hayes, Ashley, Faculty=**A**  
 Kozanova, Marina, Faculty  
 Lopez, Natalie, President, Academic  
 Senate=**A**  
 Peterson, Karen, President, Classified  
 Senate  
 Riggs, Michelle, Executive Director IA

Schmidt, Jeff, Faculty  
 Shaw, Jared, President, Student Senate=**A**  
 Spencer, Delmy, VPSS=**A**  
 Sosa, Gio, Dean, IERP  
 Strong, Mike, VPAS  
 Vaichis, Diana, CSEA=**A**  
 Word, Dan, Dean, CEHD  
 Wurtz, Keith, VPI  
 Vacant, CSEA  
 Vacant, Classified

**Quorum: Yes**  
**A=Absent**

TOPIC	DISCUSSION & FURTHER ACTION
Review and approve minutes from 02-24-26	Minutes from 02/24/26 were approved as written. Motion by Karen, seconded by Ryan. No opposition. No abstentions. Motion approved.
Strategic Directions 5 - Gio	<ul style="list-style-type: none"> <li>• Gio sent link to SD 5 to review and add comments in advance of this meeting.</li> <li>• No comments were received.</li> <li>• Gio moved several items from in progress to complete</li> </ul>
Intro Caring Campus for EMP	This item was tabled until next meeting.
Standing Agenda Item: ERP & Software Centralization Updates	<p>Mike is the Crafton lead for the ERP &amp; Software Centralization project. Luke and Elaine presented today at Crafton Council. We are currently in the discovery phase, getting a list of all the software programs we currently use. Every software comes with licensing fees and if we can consolidate something, then we can save the licensing fees we are paying. We need to understand all the software we use and which ones will be impacted by change. We are attempting to create efficiencies.</p> <p>We currently have 2,800 customizations on the student side. We are trying to reduce that to less than 100. Each customization requires programming costs.</p>

<p>Announcements (All)</p>	<ul style="list-style-type: none"> <li>• Dan stated there will be two campus wide events on 04-01-26. The morning session at 9-11 and another at 1:00-3:00 in the Smith Event Center to discuss Credit for Prior Learning. It will cover what is it and what types of items can be included.</li> <li>• Dan also stated that there will be a hands on meeting for faculty on how to put items on the platform for Credit for Prior Learning so anyone who has this type of experience can simply apply. The date for this event is TBD.</li> <li>• Dan also stated we just got the initial approval to commence the LVN program. It will start this summer as a pilot. Students will already be in the nursing pathway. We will not receive full approval and accreditation until they see the outcome of students who have completed the program.</li> <li>• Keith stated that the first draft of the accreditation Institutional Self Evaluation Report (ISER) is complete. He has sent out a link to the feedback survey and has scheduled two ISER open forums on 03-26-26 at 12:00-1:00 p.m. in LRC 226 and 04-06-26 at 2:30-3:30 in LRC 226.</li> <li>• Kevin stated that President's Circle members are invited to a Magic Show featuring Danny Ray and dinner here at CHC on 04-02-26.</li> </ul>
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Next Meeting: **Tuesday, April 14, 2026, at 2:30**

Meeting adjourned at 2:45 p.m.

**Mission Statement:** The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement:** To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

**Institutional Values:** We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.