

Crafton Council - Minutes

Meeting Details

Date: May 12, 2026

Time: 1:00 p.m. – 2:00 p.m.

Location: CCR 233

Acronyms used in these minutes:

- Accrediting Commission for Community Colleges and Junior Colleges (ACCJC)
- Institutional Effectiveness, Accreditation and Outcomes Committee (IEAOC)
- Institutional Self-Evaluation Report (ISER)

Members (Attendance)

Enter P (present) or A (absent) in the Attendance column.

Quorum Established.

Attendance (P/A)	Member	Role / Representation
P	Horan, Kevin	Committee Chair
P	Lopez, Natalie	President, Academic Senate
P	McLaren, Meridyth	California Teachers Association Rep
A	Olivera, Chris	Academic Senate, Vice President of Support
P	Peterson, Karen	President, Classified Senate
P	Shaw, Jared	President, Student Senate
P	Sosa, Gio	Dean of Institutional Effectiveness, Research and Planning
P	Spencer, Delmy	Vice President, Student Services
P	Strong, Mike	Vice President, Admin Services
P	Vaichis, Diana	California School Employees Association Rep
P	Wurtz, Keith	Vice President Instruction
A	Vacant	Academic Senate, Vice President Outreach

Minutes Items

Topic	Discussion
Review and approve minutes from 04-14-26	The minutes from April 14, 2026, were approved as written. Motion for approval by Keith, seconded by Karen. No opposition. No abstentions. Motion approved.
Institutional Self-Evaluation Report (ISER) – Second Read - Keith	Keith indicated that the ISER has been completed. It has been approved by the Student Senate, Classified Senate and Academic Senate. All input has been included. This will go to Board in September for first read and to October board for second read and approval. It is due in December to ACCJC. No discussion. Motion to approve second read of the ISER report made by Delmy, seconded by Karen. No opposition. No abstentions. Motion approved.
Enrollment Management and Dual Enrollment Committee Reorg – Keith	The Dual Enrollment Task Force and the Enrollment Strategies Committee are merging together since they cover many of the same objectives. Both have approved of this reorganization and have drafted a new Committee Charge to incorporate both groups and the committee membership has been changed to include specific people. Keith is bringing to Crafton Council for approval of the new Committee Charge and Committee membership. No discussion. Motion to approve Enrollment Management and Dual Enrollment Task Force Reorganization made by Karen, seconded by Meridyth. No opposition. No abstentions. Motion approved.

Topic	Discussion
Educational Master Plan Committee Update for Caring Campus – Gio	The Educational Master Plan committee would like to incorporate key aspects of Caring Campus into the Educational Master Plan. Caring Campus is an initiative from the Institute for Evidence Based Change that Crafton has adopted and Classified Senate has identified six objectives including being a more open and helpful campus. The committee has added two new key results and have updated/made changes to two existing key results to incorporate the 6 Caring Campus objectives into the Educational Master Plan and Gio is bringing this to Crafton Council for approval. This will make Caring Campus institutionally adopted. Motion to approve incorporating Caring Campus into Educational Master Plan was made by Meridyth, seconded by Natalie. No opposition. No abstentions. Motion approved.
Public Art Task Force Recommendations – Mike	Mike indicated the Task Force is not ready yet to make recommendations but wanted to provide Crafton Council with an update on their progress. They had an open forum and received survey results. The committee reviewed the survey results, did a walk of the campus and has decided that a mural project may be the first art project to move forward. Several possible locations were identified. They would like to connect the disparate and peripheral elements of campus, acting like a backbone that works to bring the entire campus together using Crafton's values/mission statement as a theme. Mike asked Crafton Council for their thoughts on the project. Everyone was enthusiastic. Mike indicated they would reach out to local artists to get their rendering ideas for the Task Force to make a decision.

Topic	Discussion
Institutional Set Standards – Keith	Institutional Set Standards is an Accrediting Commission for Community and Junior Colleges (ACCJC) requirement. The redline is the bottom floor that we do not want to go below the green line is our stretch goal. We have disaggregated our results. There was a disproportional impact identified for black students, but their numbers have increased the last 5 years. There was also disproportional impact identified for Hispanic students, but they are at 77% and has been up the last four years. The following areas have graph charts showing actuals for the last five academic years: • Successful Course Completion • Certificates • Degrees • Transfers Information is reviewed in Institutional Effectiveness, Accreditation and Outcomes Committee (IEAOC) and is included in the annual report to Accrediting Commission for Community and Junior Colleges (ACCJC). This was an information item.
Priority Registration Form – Delmy	Delmy asked that this agenda item be added to Crafton Council. It is an information only item. The committee agreed. The Priority Registration form was updated yesterday. The equity Committee and Enrollment Strategies have reviewed it and the prior document was last updated approximately ten years ago. Using Equity metrics from the State, a rubric and process was created. A Subgroup will review applications.
Committee Self-Evaluation Survey – All	We took time in our meeting to have everyone complete the survey.
Committee Reports	
• IRB – Gio	No report.
• Professional Development – Keith	Planning for Fall In-Service is almost complete. They will include Course Outline of Record training for faculty.
• Safety - Mike	Safety committee met yesterday and has proposed a tabletop exercise to include in the October Shake Out exercise. The scenario is a 7.5 earthquake and what to do in the first 3 hours, first 3 days, etc. More to come in September.
• Student Equity and Achievement – Delmy	Updated priority registration form for summer and working on Equity Plan updates.
• Technology Planning – Mike	No report.

Topic	Discussion
Public Arts Task Force – Mike	Reported above.
Public Comments	None
Announcements	None
Adjournment:	Meeting was adjourned at 1:31 p.m.
Next meeting	Next meeting is Tuesday, September 8, 2026, at 1:00 p.m. in CCR 233.

College Mission, Vision, and Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Institutional Values

- **Respect:** To champion active listening and open dialogue within our community.
- **Integrity:** To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- **Diversity & Inclusion:** To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- **Innovation:** To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- **Leadership:** To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- **Sustainability:** To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

Crafton Council Committee Charge

The Crafton Council is the central deliberative collegial body at Crafton Hills College. The primary shared governance committees report to Crafton Council. The fundamental purpose is to provide information and facilitate communication and governance. The Crafton Council:

1. Serves as the primary committee to address participatory governance issues.
2. Provides information to and models best practices for participatory governance committees.
3. Assumes oversight and maintenance of the CHC Organizational Handbook.
4. Monitors Policies and Administrative Regulations related to participatory governance, and recommends modifications thereof, or new Policies or Administrative Regulations, as needed.
5. Coordinates and facilitates the systematic evaluation of governance structures and processes.
6. Promotes plan integration and alignment and recommends corrective action as necessary.
7. Relies on research, evidence and learning assessment results to inform participatory governance planning and decision-making.
8. Facilitates the revisions and forwards the college Mission, Vision and Values to the Board of Trustees when applicable.

Crafton Council Committee Membership

- President
- Vice President of Instruction
- Vice President of Student Services
- Vice President of Administrative Services
- President, Academic Senate
- Vice President of Support, Academic Senate
- Vice President of Outreach, Academic Senate
- President, Classified Senate
- California School Employee Association (CSEA) representative
- California Teachers Association (CTA) representative
- President, Student Senate
- Dean of Institutional Effectiveness, Research and Planning serves as a resource person as needed.