

Crafton Hills College

Crafton Council

Minutes

Date: December 09, 2025
Time: 1:00 p.m. – 2:00 p.m.
Location: CCR 233

Members:
 Kevin Horan, Chair
 Kristen Clements, AS VP Outreach
 Natalie Lopez, Academic Senate-President
 Chris Olivera, AS VP Support=A
 Karen Peterson, Classified Senate President
 Jared Shaw, Student Senate President=A

Delmy Spencer, VPSS
 Gio Sosa, Dean IERP
 Mike Strong, VPAS
 Diana Vaichis, CSEA Rep
 Keith Wurtz, VPI
 Vacant, CTA Rep
 Vacant, AS VP Outreach

Quorum=yes

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from September 9, 2025, and October 14, 2025	The minutes from September 9, 2025, and October 14, 2025, were approved as written. Motion for approval made by Keith, seconded by Kristen. No opposition. Chris Olivera abstained. Motion approved.	
Public Art Principles and Guidelines - Mike	<p>Since this document was not shared prior to the meeting, Mike gave an overview and this meeting will be first read. The document will be shared with the committee members prior to the next meeting and placed on the next agenda for approval as a recommendation to the president.</p> <p>Mike also indicated that an open forum has been scheduled for 02-11-26 at 1:00-2:00 via zoom.</p> <p>Kevin indicated this document does a great job in making art a priority and making us a living campus of art. It opens up all sorts of expression of art on our campus.</p>	Put on next agenda.
District Software Efficiency – Kevin	<p>The district is in the process of updating our enterprise software system. A subgoal is to create efficiencies with software. We currently have multiple software that do the same thing. There has been a lack of discussion and we need wide input from all users and hopefully will streamline the student experiences.</p> <p>One example is Crafton is using RAVE and SBVC is using Full Measure.</p> <p>This needs to be a district led process and the DAWG Committee (District Applications Workgroup) appears to be the best fit.</p> <p>Kevin has asked that we put a standing agenda item on Crafton Council for ERP & Software Centralization Updates to keep this in our discussions.</p>	

Mission, Vision and Values Review - Keith	<p>The Educational Master Plan Committee will look at the current Mission, Vision and Values to see if we need to update at their meeting later today. We will put this on our next Crafton Council agenda with their recommendation. Last time we changed them was February 2022.</p>	Put on next agenda
Campus Climate Survey - Keith	<p>We looked at the last Campus Climate Survey which was completed in Fall 2023 to review the results. The results indicate a relatively high level of satisfaction on most of the items. It is broken down into a four-point scale with 4 being the highest. The overall average rate is near 3.0. Keith had us break into groups to review a specific section and spend time to focus on the areas that need improvement (focusing on items that had a higher number of disagree or strongly disagree results) review suggested improvements and possibly come up with other ways to improve.</p> <p><u>Outcomes:</u> The group that reviewed the results for Outcomes noted that 78% or higher of the respondents were satisfied with the outcomes assessment process. One suggestion for improvement was to identify a method for tracking students that use the library to be able to compile the disaggregate usage data to identify if any groups are disproportionately accessing the library.</p> <p><u>Inclusiveness:</u> The group reviewing the results for inclusiveness noted that 89% of respondents felt that their supervisor fosters a supportive work environment. An area of improvement was identified in communication across campus. In addition, the group noted that many of the suggested improvements have been implemented. Multicultural Center, weekly campus announcements, and the creation of a new position to support mental health training on campus.</p> <p><u>PPR:</u> The group reviewing PPR noted that 71% or higher of the respondents were satisfied with the decision-making processes at Crafton. The group noted a varying degree of involvement that is established by deans. They suggested considering establishing expectations for deans in reference to involvement by members within their divisions. Also consider how we can include classified professionals and list all those involved in the development of the plan. One area discussed as a group was the PPR section. It was suggested that we develop a training session during In-Service prior to the start of the new semester to help departments understand and include everyone in the prioritization process.</p> <p><u>Shared Governance:</u> The group reviewing the results for shared governance noted that 73% of respondents</p>	

	<p>were optimistic about what the college would achieve with its current set of governance committees and processes. They also noted that there was a concern with communication. In addition, the group noted that many improvements had been made, including shared governance training for everyone, and participation of students on committees. A suggested improvement involved a follow up meeting to illustrate to committees the adopted suggestions, like changes to the equity plan.</p> <p>Resources: The group noted that 85% of respondents agreed or strongly agreed that planning for physical resources is integrated with CHC EMP and PPR. They also noted that many of the suggested improvements have been implemented or are in the process of being implemented: Engagement Specialist, Success Cadets, funding of multicultural center, ESL program increase in funding, reduced course caps, ERP implementation, focused on increasing health services, updated PPR to enhance the roll over, and more timely communication on PPR approvals. The group also noted that Crafton needs to develop a better method for identifying staff needs.</p> <p>We are currently requesting input from all employees at this time for the next Campus Climate Survey. Kevin will send out a reminder to all employees today.</p> <p>The committee also suggested changing the name of the Campus Climate Survey to Employee Engagement Survey to help people better understand the reason for the survey. In addition, the committee suggested disaggregating the results by the number of committees served on by the respondents.</p>	
Enrollment Update - Keith	Keith indicated that today we are 4% above where we were last semester on this same day after open enrollment. We are trying to do more outreach.	
Committee Reports (monthly)		
<ul style="list-style-type: none"> IRB - Gio 	No report.	Report on the 2nd Tuesday e
<ul style="list-style-type: none"> PPR - Gio 	Reviewing submissions of four-year plans.	Report on the 2nd Tuesday each month
<ul style="list-style-type: none"> Professional Development - Keith 	Working on the In-Service January schedule and it has been drafted. They have invited a guest speaker to Wednesday's session which is Brandi Junious who spoke last year about workplace wellness. They are possibly considering no keynote speaker on Friday and instead do a team building activity.	Report on the 2nd Tuesday each month

• Safety - Mike	Safety did not meet last month but completed the Great Shake Out in October, have been reviewing the after action reports, have ordered more supplies for district first aid kits and additional building captain supplies.	Report on the 2nd Tuesday each month
• Student Equity and Achievement – Delmy	They have reviewed the scoring for the Equity Champions awards and have determined the winners. Winners will be announced at the All Campus meeting on 1-16-26.	Report on the 2nd Tuesday each month
• Technology Planning – Mike	Technology Planning meets quarterly. They have been working on: <ul style="list-style-type: none"> • Updates across campus • Relocating audio visual projects • LVN program equipment • Worked with District and completed backup for redundancy for internet connections. 	Report on the 2nd Tuesday each month
• Public Arts Taskforce – Mike	Previously discussed.	
Public Comments	None.	
Announcements (All)	Karen: There will be a Soup-a-palooza event sometime in February. Diana: CSEA has been working on extending remote work schedules and seeking input on their Chapter constitution. Kevin: CHC participated in the Redlands Christmas parade last weekend and will be in the Yucaipa Christmas parade on Saturday.	
Next Meeting: Tuesday, January 27, 2026 at 1:00 p.m. CCR 233	Meeting adjourned at 2:07 p.m. No meeting on 12-23-25 due to Winter break No meeting on 01-13-26 before semester starts	

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values: We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.