

# Crafton Hills College

## Crafton Council

### Minutes

**Date: September 09, 2025**  
**Time: 1:00 p.m. – 2:00 p.m.**  
**Location: CCR 233**

#### Members:

Kevin Horan, Chair  
 Natalie Lopez, Academic Senate-  
 President=**A**  
 Chris Olivera, AS VP Support  
 Karen Peterson, Classified Senate  
 President  
 Jared Shaw, Student Senate President

Delmy Spencer, VPSS  
 Gio Sosa, Dean IERP=**A**  
 Mike Strong, VPAS  
 Diana Vaichis, CSEA Rep  
 Keith Wurtz, VPI  
 Vacant, CTA Rep  
 Vacant, AS VP Outreach

Quorum=yes

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from May 13, 2025.	The minutes from May 13, 2025, were approved as written. Motion for approval made by Karen, seconded by Mike. No opposition. Chris Olivera abstained. Motion approved.	
Crafton Council Charge and Membership - all	<p>After review and discussion, no changes were requested. The charge and membership were reaffirmed without changes as follows:</p> <p>Charge</p> <p>The Crafton Council is the central deliberative collegial body at Crafton Hills College. The primary shared governance committees report to Crafton Council. The fundamental purpose is to provide information and facilitate communication and governance. The Crafton Council:</p> <ol style="list-style-type: none"> <li>1. Serves as the primary committee to address participatory governance issues.</li> <li>2. Provides information to and models best practices for participatory governance committees.</li> <li>3. Assumes oversight and maintenance of the CHC Organizational Handbook.</li> <li>4. Monitors Policies and Administrative Regulations related to participatory governance, and recommends modifications thereof, or new Policies or Administrative Regulations, as needed.</li> <li>5. Coordinates and facilitates the systematic evaluation of governance structures and processes.</li> <li>6. Promotes plan integration and alignment and recommends corrective action as necessary.</li> </ol>	

	<p>7. Relies on research, evidence and learning assessment results to inform participatory governance planning and decision-making.</p> <p>8. Facilitates the revisions and forwards the college Mission, Vision and Values to the Board of Trustees when applicable.</p> <p>Membership</p> <ul style="list-style-type: none"> <li>• President</li> <li>• Vice President of Instruction</li> <li>• Vice President of Student Services</li> <li>• Vice President of Administrative Services</li> <li>• President, Academic Senate</li> <li>• Vice President of Support, Academic Senate</li> <li>• Vice President of Outreach, Academic Senate</li> <li>• President, Classified Senate</li> <li>• CSEA representative</li> <li>• CTA representative</li> <li>• President, Student Senate</li> <li>• Dean of Institutional Effectiveness, Research and Planning serves as a resource person as needed.</li> </ul> <p>Term: Assignments are made by institutional role, hence there is no specific term.</p>	
Mountain Communities - Kevin	<p>In the past the mountain communities have been serviced by SBVC. Effective January 2026, Crafton Hills College will be in charge of the mountain communities that include Crestline, Arrowhead, Running Springs and Big Bear.</p> <p>Kevin reported that he and Keith went to Big Bear Unified School District earlier today to discuss dual enrollment at their high school. There are approximately 350 FTES from students enrolled that live in the mountain zip codes. SBVC has been offering 3-6 sections only.</p> <p>Kevin indicated that we want to expand the course offerings and increase the FTES. This will serve as a basis to apply for Center Status. The criteria to apply is:</p> <ul style="list-style-type: none"> <li>• 500 FTES annually</li> <li>• Have a long term plan</li> <li>• Build a physical site</li> </ul> <p>We believe this is an underserved community. We can lease temporary facilities until we purchase. Center Status comes with approximately \$1.4 million income plus the 500 FTES totals \$5 million in revenue. This would be a long-term strategy for growth. Gio has already been pulling demographic data.</p>	

SBCCD Olympics - Kevin	<p>The second annual SBCCD Olympics will be held:</p> <ul style="list-style-type: none"> <li>• Friday, September 26, 2025 at CHC</li> <li>• Friday, October 17, 2025 at SBVC</li> </ul> <p>An email was sent out to everyone day outlining the events at CHC. Events still to be determined for SBVC. We are looking for volunteers for our teams. CHC will have two teams of six people (2 classified, 2 faculty and 2 managers).</p> <p>This year lunch will be served at our event.</p>	
Dual Enrollment IEPI Plan - Keith	<p>Delmy spoke about the IEPI Plan. This document has been reviewed by the Dual Enrollment Task Force. They have 5 areas of focus for the next couple of years and have put together a projected budget. The money for this budget comes from the IEPI grant that we received by participating and creating this plan.</p> <p>One of the items is supporting secondary instructors for dual enrollments. High School students involved in dual enrollment need to be supervised by credentialed faculty. Our courses are a 2 or 3 day pattern and high school is a 5 day pattern. Ideally, we would like to have more K-12 credentialed teachers also have community college credentialing but unfortunately few meet our college minimum qualifications.</p> <p>We have come up with a pilot program with CSUSB for the English program and will offer an accelerated English Master's degree in 30 units, 12 units from their existing credential will apply toward this masters degree. We would cover the tuition cost to complete the other 18 units. Teachers that participate in this pilot program agree to be assigned to teach CCAP classes at the high school. In addition to their regular salary, they will also be paid by the college.</p> <p>Motion to approve the proposed budget made by Delmy, seconded by Chris. No opposition, No abstentions. Motion approved.</p>	
Committee Reports (monthly)		
<ul style="list-style-type: none"> <li>• IRB - Gio</li> </ul>	No report.	Report on the 2nd Tuesday e
<ul style="list-style-type: none"> <li>• PPR - Gio</li> </ul>	No report.	Report on the 2nd Tuesday each month
<ul style="list-style-type: none"> <li>• Professional Development - Keith</li> </ul>	No report.	Report on the 2nd Tuesday each month

<ul style="list-style-type: none"> <li>Safety - Mike</li> </ul>	<p>Safety committee met yesterday. They are working on collecting all safety responsibilities in one place to create a calendar of due dates and what training is needed to stay current. They drafted a list of requirements. The Great Shake Out will be occur on 10-16-25 at 10:00 a.m. One committee member suggested to have a safety booth at the club rush event to promote resources and safety for students.</p>	<p>Report on the 2nd Tuesday each month</p>
<ul style="list-style-type: none"> <li>Student Equity and Achievement – Keith</li> </ul>	<p>Haven't met yet. Will be working on equity plan and hopefully send to Crafton Council for approval at end of October.</p>	<p>Report on the 2nd Tuesday each month</p>
<ul style="list-style-type: none"> <li>Technology Planning – Mike</li> </ul>	<p>No report.</p>	<p>Report on the 2nd Tuesday each month</p>
<ul style="list-style-type: none"> <li>Public Arts Taskforce – Mike</li> </ul>	<p>Mike received print out today for the history wall. Will take to the taskforce for approval and hopefully will be installed over holiday break.</p>	
<p>Public Comments</p>	<p>None.</p>	
<p>Announcements (All)</p>	<p>Delmy reported that:</p> <ul style="list-style-type: none"> <li>Transfer Day is 09-10-25 with over 30 universities participating</li> <li>Suicide Prevention Day is 09-10-25</li> <li>Multicultural Open House 09-18-25</li> </ul> <p>Mike reporting that the ribbon cutting ceremony for the new Performing Arts Center will be on 09-19-25.</p> <p>Jared stated that Student Senate had first meeting last Friday with lots of new members.</p> <p>Diana stated that committee training will be tomorrow 09-10-25 at 1:00-230 in CCR 233.</p>	
<p>Next Meeting: <b>Tuesday, September 23, 2025 at 1:00 p.m. CCR 233</b></p>	<p>Meeting adjourned at 1:40 p.m.</p>	

**Mission Statement:** The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement:** To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

**Institutional Values:** We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.