

# Crafton Hills College

## Crafton Council

### Minutes

**Date: March 11, 2025**  
**Time: 1:30 p.m. – 3:00 p.m.**  
**Location: CCR 233**

#### Members:

Kevin Horan, Chair=**A**  
 Brandi Bailes, AS VP Support=**A**  
 Ernest Guillen, CSEA  
 Natalie Lopez, AS VP Outreach  
 Meridyth McLaren, Academic Senate-  
 President

Karen Peterson, Classified Senate Pres  
 Nick Reichert, CTA Rep  
 Jared Shaw, Student Senate President=**A**  
 Delmy Spencer, VPSS=**A**  
 Gio Sosa, Dean IERP  
 Mike Strong, VPAS  
 Keith Wurtz, VPI

Quorum=yes

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from January 28, 2025.	The minutes from January 28, 2025, were approved as written. Motion for approval made by Natalie, seconded by Mike. No opposition. No abstentions. Motion approved.	
Accreditation ISER Activity for Standard 4.2 - Keith	<p>Keith had the committee break down into two groups to discuss Standard 4.2:</p> <p>Standard 4.2: Roles, responsibilities, and authority for decision-making are clearly defined and communicated through the institution. The institution's structure for decision-making provides opportunities for stakeholder participation and ensures the inclusion of relevant perspectives.</p> <p>Each group looked at the rubric, keeping in mind that we wish to be in the highly developed category, they reviewed the criteria and discussed the following questions:</p> <ol style="list-style-type: none"> <li>1. How does the committee/institution help to meet the standard?</li> <li>2. What actions did the committee/institution take to meet the standard? How do these actions support equitable student success? How do you know?</li> <li>3. What did the committee/institution learn from these actions?</li> <li>4. What will the committee/institution do differently moving forward? What will the committee/institution continue to do to meet the standard.</li> </ol> <p>The discussion was to list sources of evidence to answer these questions. Each group reported out their lists and sent to Keith to be added to the evidence.</p>	
Book Saver Update – Delmy	Delmy was unable to attend and Mike Strong gave the update.	

	<p>Mike indicated that there are questions on the cost for students to participate. If they have classes that are ZCT then why use Book Saver? The contract was established based on the unit cost. If we exclude ZCT courses, then the others need to pay more. The Chancellor's Cabinet and Chancellor's Council will be discussing this. Jose and Nohemy would like to come to future senate meetings to give updates.</p> <p>Last week they indicated that Summer 2025 registration has changed the criteria and now you must opt in if you want to participate. Currently, you have to opt out to be excluded otherwise you owe the money for Book Saver.</p> <p>Book Saver is the lowest cost option only and is usually a digital book, not even a pdf so they can print a few pages. Some students are unaware of this. The bookstore has had issues with providing accurate book information for specific classes. All classes need to be identified as OER so the students can make informed decisions about Book Saver program.</p>	
Committee Reports (monthly)		
<ul style="list-style-type: none"> <li>IRB - Gio</li> </ul>	Nothing to report.	Report on the 2nd Tuesday e
<ul style="list-style-type: none"> <li>PPR - Gio</li> </ul>	They have received the four year plans. Gio indicates it was a great set of submissions this year.	Report on the 2nd Tuesday each month
<ul style="list-style-type: none"> <li>Professional Development - Keith</li> </ul>	No report.	Report on the 2nd Tuesday each month
<ul style="list-style-type: none"> <li>Safety - Mike</li> </ul>	They worked on the ACCJC ISER activity at last meeting, updated the department inspections list for Spring, working on emergency preparedness and will have a drill on 04-16-25 at 7:00 p.m. They are planning a Stop the Bleed and Naloxone/Narcan training on 3-17-25.	Report on the 2nd Tuesday each month
<ul style="list-style-type: none"> <li>Student Equity and Achievement – Delmy</li> </ul>	Dr. Hart has reviewed the action items in the Equity Plan and mostly are complete. Some are around target reruitment in Tutoring.	Report on the 2nd Tuesday each month
<ul style="list-style-type: none"> <li>Technology Planning – Mike</li> </ul>	They met at the end of January (meet quarterly). They are working with our internet provider after the internet outage in January to set up a second line, they have reviewed the campus strategic xxxxx plan anddiscussed the updated security training.	Report on the 2nd Tuesday each month
Public Comments	None.	
Announcements (All)	<p>The library has two Women's History month displays during the month of March.</p> <p>The 5K at Crafton hosted by the City of Yucaipa will be held on Saturday 04-26-25.</p>	

**Mission Statement:** The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement:** To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

**Institutional Values:** We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.