

Crafton Hills College

Crafton Council

Minutes

Date: April 23, 2024
Time: 1:30 p.m. – 3:00 p.m.
Location: CCR 233

Members:

Kevin Horan, Chair=**A**
 Brandi Bailes, AS VP Support=**A**
 Kevin Limoges, CSEA Chief Union
 Steward=**A**
 Natalie Lopez, AS VP Outreach=**A**
 Julie McKee, CTA Rep

Meridyth McLaren, Academic Senate
 Pres=**A**
 Enggie Ocampo, Student Senate Pres
 Karen Peterson, Classified Senate Pres=**A**
 Delmy Spencer, VPSS
 Gio Sosa, Dean IERP

Mike Strong, VPAS
 Keith Wurtz, VPI
 Veronica Smith-Arrowood, VP Classified
 Senate

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from April 9, 2024.	The minutes from April 9, 2024 were approved as written. Motion for approval made by Enggie, seconded by Keith. No opposition. No absentions. Motion approved.	
Budget Principles and Guidelines - FIRST READ- Mike	<p>The Budget committee has updated the Principles and Guidelines for Budget Increase or Reduction document that was created in 2020. There is concern about the May revise and the final State budget. Indicators show that we should be okay for the next year but revenues are not coming in at the expected rate for the State and they are looking to use reserves from the rainy day funds. Fiscal year 25/26 will be more challenging.</p> <p>This document helps us develop a process now and Mike is presenting for first read with Crafton Council and approval at the next meeting. Once approved, the CHC Budget Committee will take to the District Budget Committee for consideration.</p>	Add to 5-14-24 agenda
ACCJC Annual Reports - Keith	<p>Keith shared two data reports for ACCJC:</p> <ul style="list-style-type: none"> • 2024 Annual Fiscal Report Quetsions California Community College (Fiscal Year 2022-2023) Multi-College District • ACCJC Annual Report 2024 <p>Annually ACCJC requires us to report that we are fiscally sound, per Standard 3D. These reports show all the statistical data requested. Some of the questions are District numbers and some are CHC specific.</p>	
Committee Definitions - Gio	<p>Gio shared excerpts frtom the CHC organizational handbook on the definitions that we have:</p> <ul style="list-style-type: none"> • Crafon Council Committees • Functional Committees • Constituency committees • Ad Hoc Committes or Task Forces 	Add to 5-14-24 agenda

	<p>Functional committees are President's Cabinet, Management Team Meeting, Student Services Counsel as membership is by job title.</p> <p>He also researched other sources on handbooks from other colleges including private colleges, CCLC, and ASCCC. The best representation he found in one location was from lake Washington Institute of Technology and he shared excerpts of their definitions on the following:</p> <ul style="list-style-type: none"> • Standing Committee • Ad Hoc Committee • Task Force • Work Groups <p>Since Kevin and Meridyth are not here, it was requested that Gio email out this document to everyone to review before our next meeting</p>	
Committee Reports (monthly)		
<ul style="list-style-type: none"> • Budget Committee - Mike 	Budget committee updated the budget reduction strategies document and sent to Crafton Council today for first read.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> • Educational Master Plan - Gio 	Will meet today to discuss Strategic Direction 5 and submit our updates to the Chancellor's Office.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> • Enrollment Strategies - Keith 	Working on updating plan for Dual Enrollment. Currently our summer enrollments are 8% above this time last year and Fall enrollment is 20% above this time last year.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> • IEAOC - Keith 	The IEAOC is working on annual reports and is finishing the ACCJC Mid-Term Report. Sabrina will be taking this to Classified Senate and Keith will be sharing with Student Senate on Friday. They have updated the outcomes assessment process and have created targets for ILO and GEOs and will be bringing to chairs council.	Report on the 4 th Tuesday each month
Public Comments	None.	
Announcements (All)	<p>Delmy reported that registration is open for Summer and Fall for all students.</p> <p>Enggie shared that Student Senate conducted elections this week and the New Student Executive Senate should be announced next week.</p> <p>Julie reported that the Gala grossed \$190,000 last week.</p>	

	Meeting adjourned at 2:36 p.m.	
Next Meeting: Tuesday, May 14, 2024 at 1:30 p.m. CCR 233		This is our last meeting of the year.

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values: We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.