

Online Virtual College Committee

Charge

The Distance Education Shared Governance Committee with Emphasis on Equity and Evidence-Based Decision Making is charged with promoting equity in distance education programs and ensuring that decisions related to distance education are based on evidence and data. The committee is responsible for overseeing the development and implementation of policies, practices, and procedures that promote equity and evidence-based decision making in distance education.

The committee's specific duties include:

1. Developing policies and procedures that promote equity in distance education and ensure that decisions related to distance education are based on evidence and data.
2. Reviewing and assessing the effectiveness of distance education programs, with a particular focus on equity and evidence-based decision making.
3. Promoting the use of data and evidence in decision making related to distance education, including the use of assessment data, student feedback, and research on best practices.
4. Collaborating with other committees and departments to ensure that distance education policies and practices are aligned with the institution's equity and diversity goals and evidence-based decision-making principles.
5. Identifying and addressing any barriers to equity in distance education, including access to technology, resources, and support services, and ensuring that decisions related to distance education are based on evidence and data.
6. Providing regular updates to the institution on the progress and effectiveness of distance education policies and practices in promoting equity and evidence-based decision making.
7. Collaborating with faculty and staff to ensure that distance education programs are designed and delivered in ways that meet the needs of all students, including those from diverse backgrounds and with different learning styles, and that decisions related to distance education are based on evidence and data.
8. Making recommendations for DE pathways,
9. Making recommendations for technologies associated with distance learning and best practices in distance education programming,
10. Making recommendations related to the continued growth, quality, and success of the college's DE program to:
11. Making recommendations for professional development to address evaluation findings (4)
12. Conducting review and verification of DE instructor training, in collaboration with SBVC, consistent with regulations and the collective bargaining agreement,
13. Conducting revision and updates to the DE portion of the CHC website (student and faculty pages) and customized micro-courses
14. Conducting regular program planning and review; making revisions to and recommendations for the CHC Distance Education (DE) Plan to ensure compliance with state and national DE standards, regulations, and guidelines.
15. Serving as a liaison body with CVC Exchange

The committee will be composed of representatives from key stakeholder groups, including faculty, staff, students, and administrators, with expertise in equity and evidence-based decision making. The committee will meet twice a month to review policies and procedures, assess progress, and identify

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areas for improvement. The committee will work collaboratively to ensure that distance education at Crafton is equitable, evidence-based, accessible, and of high quality for all students.

Membership

- DE Faculty Lead (Chair)
- Manager designated with admin responsibilities for DE
- Representation from: Student Support Services (Counseling, Registration/Records, SAS)
- Representation from: Instructional Support Services (Library, Tutoring)
- Representation from curriculum
- Representation from Student Senate
- Representation from Academic Senate
- Representation from Classified Senate