

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: May 9, 2023
Time: 1:30 p.m.
Location: CCR 233**

Members:

A=ABSENT

Kevin Horan, Chair	Delmy Spencer, VPSS
Sean Ceballos, Student	Gio Sosa, Dean IERP
Senate President= A	Dave Stevenson, CSEA Rep= A
Natalie Lopez, AS VP	Mike Strong, VPAS
Outreach= A	Keith Wurtz, VPI
Julie McKee, CTA Rep	Karen Peterson, Classified Rep
Meridyth McLaren, AS VP	Kevin Limoges, CSEA Rep
Support= A	Nohemy Ornelas, Vice Chancellor of Educational and Student Support Services
Kevin Palkki, Classified	Christopher Crew, Interim District Director of Research, Planning, and Institutional Effectiveness
Senate President= A	

TOPIC	DISCUSSION	Further Action
Review and approve minutes for February 14, 2023	The minutes for 02-14-23 were approved as written. Motion for approval of minutes made by Keith, seconded by Kevin Limoges. No opposition. No abstentions. Motion approved.	
DSO Educational Master Plan – Information Item Only – Nohemy and Christopher	<p>The DSO (District Support Operations) Plan is a document on how the district supports the colleges. They completed a discovery phase and identified goals and how they support the colleges, board and the district, keeping in mind the alignment and integration. The SBCCD Strategic Plan Goals and Objectives are aligned with the DSO Plan Strategic Directions and Supporting Actions.</p> <p>They will be taking this document to June board at the same time as the Educational Master Plan documents from CHC and SBVC for approval.</p>	

<p>CHC Educational Master Plan - Gio</p>	<p>The Educational Master Plan Committee has completed its work on the Educational Master Plan document for 2023-2028. They are submitting the document to Crafton Council for approval.</p> <p>Gio mentioned that one of the running themes is the focus on equity throughout the document. The entire semester the EMP Committee worked on key results which is how we intend to measure our progress to achieving the supporting actions.</p> <p>The next step is submitting this document to June board for approval by the Board of Trustees.</p> <p>Motion to approve the CHC Educational Master Plan 2023-2028 made by Keith, seconded by Julie McKee. No opposition. No abstentions. Motion approved.</p>	
<p>Online Virtual College Committee – Keith</p>	<p>The Academic Senate Ed Tech Committee significantly changed their committee charge so we needed to add another committee for distance education programs. Keith shared the charge and committee membership with Crafton Council for approval. This committee would report to Crafton Council.</p> <p>Motion to approve the formation of the Online Virtual College Committee was made by Julie, seconded by Karen. No opposition. No abstentions. Motion approved.</p>	
<p>Guided Pathways Plan Approval – Gio</p>	<p>The Guided Pathways Plan is required by the State. Many people have been involved in the formation of this plan including Josh Robles, Shella Scott, the Guided Pathways Committee, the SEA committee and the Enrollment Strategies committee. The goals were designed to align with the Student Equity Plan.</p> <p>Motion to approve the Guided Pathways Plan was made by Keith, seconded by Julie. No opposition. No abstentions. Motion approved.</p>	
<p>Land Acknowledgement Approval – Delmy</p>	<p>The land acknowledgement was created by the Student Equity Committee and partnered with San Manuel Band of Mission Indians. The Equity Committee approved the Land Acknowledgement and is bringing it to Crafton Council for approval.</p> <p>There are two statements: one for printed materials and one for verbal presentations.</p> <p>There was one typo which was identified.</p> <p>Motion to approve the Land Acknowledgment statements with typo fixed made by Julie, seconded by Keith. No opposition. No abstentions. Motion approved.</p>	

<p>Construction Update- Mike</p>	<p>The Performing Arts Theater just received state approval. The groundbreaking is scheduled for 5-31-23. The fences will go up soon and they will start transporting dirt during the summer.</p> <p>The renovation of the Child Development Center will include the front building and child classrooms and will be ready for Fall 2023 semester in August.</p> <p>We are moving into the Design Development for the Instruction Building. The Programming Confirmation Phase has been completed and the architect will take the information they received and start to build a schematic design, design development and floor plans over the summer. This will not be finalized until after the start of the Fall semester so everyone can participate in the Design Development phase.</p> <p>Central Complex 2 will be renovated. This includes Physics and math departments. The construction is scheduled to start in January for 8-9 months and we want to be done prior to the start of Fall 2024 semester.</p> <p>Crafton Hall renovation will start in December 2023 for 10 months and should end in September 2024. This will impact our opening day all campus meeting for Spring 2024.</p>	
<p>Standing Item: Student Housing - Mike</p>	<p>We will be finalizing the grant application in the next week. It will be completed on 5-16-23 and will go to the June board for Board of Trustees approval. The grant application is due to the State on July 3, 2023. We should know where we stand sometime in January 2024 with funding due in July 2024.</p>	
<p>Committee Self Evaluation – All</p>	<p>The QR code was included in the agenda for all committee members to complete the committee self-evaluation survey. Thank you for your participation.</p>	
<p>Committee Reports (monthly)</p>		
<ul style="list-style-type: none"> • IRB - Gio 	<p>No updates.</p>	
<ul style="list-style-type: none"> • PPR - Gio 	<p>Just had their last meeting. All four-year plans were approved and those that needed a revision were resubmitted.</p>	
<ul style="list-style-type: none"> • Professional Development - Keith 	<p>Working on the Fall 2024 In-Service day schedule. They hosted an ice cream social today.</p>	

<ul style="list-style-type: none"> • Safety - Mike 	Completed the Spring evacuation drill and building captain training. They discussed the safety training for the whole college. Currently we are at 65% participation of all required training for the Kennan safety training modules. They will be asking the managers to encourage their employees to complete the outstanding training modules.	
<ul style="list-style-type: none"> • Student Equity and Achievement – Delmy 	They completed the Land Acknowledgement statements and presented today to Crafton Council for approval. Next semester with they will be focusing on building a community for equity groups and also discussing a labor acknowledgement statement.	
<ul style="list-style-type: none"> • Technology Planning – Mike 	Working on finalizing the Tech Plan. Anthony has been getting feedback from other committees and will be finalizing in the fall.	
Public Comments	None.	
Announcements - All	Delmy announced that the Student Services Council has updated the matriculation process. It was 56 steps and now it is only 3 steps. This should help with enrollment.	
Next meeting is August 22, 2023.	Adjourned 2:21 p.m.	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.