

**Crafton Hills College
Crafton Council
Committee Minutes**

**Date: September 13, 2022
Time: 1:30 p.m.
Location: CCR 233**

Members:

A=ABSENT

Kevin Horan, Chair	Meridyth McLaren, AS VP Support
Brandi Bailes, AS Pres	Delmy Spencer, VPSS
Sean Ceballos, Student	Gio Sosa, Dean IERP
Senate President= A	Dave Stevenson, CSEA Rep
Natalie Lopez, AS VP	Mike Strong, VPAS
Outreach	Keith Wurtz, VPI
Julie McKee, CTA Rep	Ruby Zuniga, Classified Vice President

TOPIC	DISCUSSION	Further Action
Approval of minutes for August 23, 2022	The minutes for 08-23-22 were approved as written. Motion for approval of minutes made by Meridyth, seconded by Julie. No opposition. No abstentions. Motion approved.	
Crafton Student Services Reorganization – Kristina Hannon and Delmy	<p>Kristina Hannon spoke about some changes to the job titles for two existing Student Services Directors. Each position was reviewed during the management classification study and it was determined there were some disparities with similar positions at SBVC and the amount of work justified a higher level job title. Over time these directors have been given added responsibilities/programs:</p> <ul style="list-style-type: none"> The Director of EOPS has been reclassified to Associate Dean, Student Equity and Success. This position includes EOPS/CARE/CalWORKs/Guardian Scholars. The Director of Student Life has been reclassified to Associate Dean of Student Engagement. This position includes oversight of Basic Needs Center (a new mandate from the State Chancellor's Office) which includes food insecurities, mental health, Cal Fresh and other support services for students, Student Senate, and student activities. <p>These reclassifications were approved at the September board. Still need to finalize some other new job descriptions. The target for those is the December board meeting.</p>	

<p>Crafton Student Services Reorganization (continued)</p>	<p>In addition, Kristina shared a DSO (District Support Operations) proposed Restructure Reorganization plan that will reduce DSO costs by approximately \$43,628 (dollar amount received from HR Office). This proposed plan is based on present and future needs of SBCCD as a whole, and includes built-in succession planning, alignment of work, and a vision of future requirements for each department.</p> <p>Kristina offered to go to Senate meetings and speak with CSEA regarding any questions. The target is to go to December board.</p>	
<p>Collegiality in Action Training (Participatory Governance) Kevin and Brandi</p>	<p>There is a formal program jointly offered by CCLC and the statewide Academic Senate on participatory government. It is a refresher training on what each constituency role is. It is roughly two hours. We would like wide classified participation along with management and faculty. Kevin asked what everyone's preference would be for format (zoom or in person) and who should participate. We received several ideas:</p> <ul style="list-style-type: none"> • In January in-person and district wide during in-service day. • In January in-person and have a training for Crafton by itself and a training with the District and CHC together (a separate training for SBVC) • January zoom format and have a training for Crafton by itself and a training with the district and CHC together (a separate training for SBVC) <p>Kevin will take this information back to Chancellor's Cabinet.</p>	
<p>Common Application Project Update - Delmy</p>	<p>Delmy shared they are working on a project that will allow students to apply once and can register and take courses at either college campus. Currently they must apply to each campus. We are on track with this project and hopefully will be implementing in October or November for Spring 2023 registration. They will be putting language on the webpage for District, SBVC and CHC to let students know they can register for either college.</p>	
<p>Web Advisor Update - Keith</p>	<p>Web Advisor will no longer be supported by Ellucian. The District needs to move to Ellucian's Self Service. We have no choice because Ellucian is going to turn off Web Advisor and replace with Self Service. Three faculty were appointed by the Academic Senate in March 2022 to provide input. In addition, TESS has also been getting input from Crafton Counselors. Since most of Web Advisor for faculty includes external links, faculty will not be largely impacted by the move. However, there may be a minor impact. Luke is working on a demo to show Academic Senate and Faculty Chairs.</p>	

PPR Charge and Membership Change Request – Gio	Tabled for next meeting.	Put on agenda for 9-27-22
EMP Membership Change Request – Kevin	Tabled for next meeting.	Put on agenda for 9-27-22
Future Agenda Items	Tabled for next meeting.	Put on agenda for 9-27-22
Public Comments	None	
Announcements	None	
COMMITTEE REPORTS:	None.	
Next meeting is 09-27-22 at 1:30 p.m.	Adjourned 2:57 p.m.	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.