

**Crafton Hills College
Crafton Council
Committee Minutes
Meeting**

**Date: April 26, 2022
Time: 1:30 p.m.
Location: ZOOM**

Members:

A=ABSENT

Kevin Horan, Chair
Brandi Bailes, AS
Pres=**A**
Sean Ceballos, Student
Senate Rep=**A**
Cheryl DiBartolo, AS VP
Julie McKee, AS VP
Meridyth McLaren, CTA

Brandice Mello, Classified Pres
Delmy Spencer, VPSS
Gio Sosa, Dean IERP
Dave Stevenson, CSEA Rep
Mike Strong, VPAS
Keith Wurtz, VPI

TOPIC	DISCUSSION	Further Action
Approval of minutes for March 8, 2022	The minutes for 03-8-22 were approved as written. Motion by Keith, seconded by Mike. No opposition. No abstentions. Unanimous approval.	
Counseling Redesign Presentation – Mariana Macamay and Jimmy Grabow	<p>Mariana and Jimmy shared Transforming the Tri-Centers: A University Transfer Center, Career Center and Counseling Center initiative. They are creating a new collaborative approach for student success. They have identified some gaps and this project is to eliminate those gaps.</p> <ul style="list-style-type: none"> After 6 years of continuous enrollment at California Community Colleges only 40% of transfer seeking students actually transfer. Problems trying to solve at CHC: <ul style="list-style-type: none"> In February 2021 we had over 1200 students that were within 3 units of completing a degree or certificate but had not applied for their degree We have 1900 plus students with 30+ units yet only about 600 transfer annually We have over 500 students with 60+ transferable units currently enrolled – Why? Solutions they have come up with: <ul style="list-style-type: none"> Create a structured approach to meet with students from enrollment to graduation/transfer Meaningful contacts based on unit completion with milestone completion markers of 1-14, 15-29, 30-44, 45-60+. Want to have at least 80% of our students to have a SEP (Student Educational Plan) 	

<p>Counseling Redesign Presentation – Mariana Macamay and Jimmy Grabow (Continued)</p>	<ul style="list-style-type: none"> • What they are Proposing: <ul style="list-style-type: none"> ➤ They are aligning with the Guided Pathways model from the Instruction side and putting a Student Services/Counseling spin on it. Restructuring Counseling, Transfer, Career and Workforce preparation to serve students in a two-cohort style model with specialized counseling and student support services. ➤ Ask counselors to choose and the support staff to choose an area of specialization whether its 0-29 or 30+ units and work as a team but in a more guided pathways approach. ➤ 0-29 counselors would be assisting students in clarifying the path, help them understand what programs are available vs. what they're interested in, seeing how they are doing in their classes. ➤ 30+ counselors will be assisting students with maintaining the path and completing the path. ➤ Proactive outreach and student milestone completions chart broken down by 0-15, 15-29, 30-45, 45+ and Other. • Timeline: <ul style="list-style-type: none"> ➤ Spring 2022 data collection and training ➤ Summer 2022 dry run and feedback ➤ Fall 2022 soft launch <p>Kevin asked what resources to you anticipate that you will need that you don't have now. Mariana indicted they are looking at professional development is the area they need most. Need more front desk Classified support. Delmy has earmarked some funding for professional development and some funding to celebrate the milestones for the students so we are engaged with the students. Received some funding for Success Coaches from a \$100,000 grant.</p>	
<p>DEI Definitions - Keith</p>	<p>The definitions have gone to all three senates and it is now at Crafton Council for approval. Once approved, they will be forwarded and distributed out to the campus.</p> <p>Motion by Julie McKee, seconded by Keith. No discussion. Two abstentions (Dave Stevenson and Brandice Mello). Motion approved.</p>	
<p>Enrollment Update - Keith</p>	<p>Over this weekend, Crafton for summer enrollment was 25% down and yesterday we are 22% down (compared to this same time last year). We were down around 39% a week or two ago so we are making good positive movement.</p>	

<p>Safety Committee Recommendations RE Covid-19 Guidelines - Mike</p>	<p>Safety committee reviewed the questions that came up from the re-opening work group that were difficult to answer. They developed the following recommendation to the Crafton Council Regarding the Evolution of the COVID-19 pandemic on 4-11-22:</p> <ul style="list-style-type: none"> • Base SBCCD's response to the pandemic upon regulatory requirements and current public health guidelines. As guidelines evolve, District directions should evolve accordingly. Based upon the relaxing of pandemic-driven safety measures, we recommend reversing the implementation of the student vaccine mandate and allow for optional masking. • Monitor the San Bernardino County Covid-19 dashboard and Department of Public Health guidelines for changes. Revise directions as necessary. • Maintain online course offerings and services to the extent possible for those not yet comfortable with in-person classes and services • Provide individuals an opportunity to present views on this matter by polling all students and employees to determine the comfort level with this proposed direction. <p>After creating their recommendations, they received new direction from the District which was to lift the vaccine mandate immediately and indoor masking requirements at the end of May.</p> <p>Kevin indicated that normally when we receive a recommendation from a committee, we ask everyone to take the recommendation to their constituency groups and get feedback to bring back at a future Crafton Council meeting. He would like to follow the governance process and asked everyone to take back to their constituency groups and bring feedback to a future Crafton Council meeting.</p>	
<p>Announcement of Survey -Gio</p>	<p>In relation to the Educational Master Plan there is a survey that was put together by the consultants (Collaborative Brain Trust) that we have hired to help us revise our Ed master Plan. This survey will be a district wide survey for faculty, staff and students and is tentatively scheduled to out on 5-2-22</p>	
<p>Committee Self-Evaluation - Gio</p>	<p>Gio provided the link and several minutes were set aside for the committee members to fill out the committee self-evaluation survey.</p>	
<p>COMMITTEE REPORTS:</p>		

Budget Committee - Mike	Budget committee has been reviewing the resource allocation model and have reviewed the developmental budget that was submitted back in March. Did not meet in April but will meet in May. They are putting together a "Budget did you know" flyer to help inform the campus on several budget topics. They also reviewed the status of our CARES budget and the good news is that CARES funding will continue through June of 2023 which allows us to continue with Books Plus for another year.	
Educational Master Plan - Kevin	Educational Master Plan meeting was cancelled this week as there was nothing new to review. We are waiting for all the data to come back to us from CBT.	
Enrollment Strategies - Keith	Enrollment Strategies committee is reviewing the drop reasons survey when students drop a class they complete a very short survey. They will be taking that information to the Student Senate to get their input.	
IEAOC - Keith	IEAOC is reviewing the results from In-Service on GEO/ILO outcomes, themes and will develop action items for making improvements in those outcomes.	
Public Comments	None	
Announcements – All	<p>Mike announced that our next Three Peaks hike is tomorrow, 4-27-22 at 4:00 p.m. They will be hiking the Zanja Peak. Should be back around 7:00 p.m.</p> <p>Three Peaks committee would like to join the Redlands Community Day of Service for their service activity on Saturday, May 7, 2022. Meet at Heritage Park at 9:00 a.m. We will either be helping lay sod, building pathways with decomposed granite or building the riverbed. Wear your green and gold.</p> <p>Delmy announced that Commencement is on May 25, 2022. It will start at 5:00 p.m.</p>	
Next meeting is 05-10-22 at 1:30 p.m.	Adjourned 2:29 p.m.	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.