

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: February 22, 2022  
Time: 1:30 p.m.  
Location: ZOOM Meeting**

**Members:**

**A=ABSENT**

Kevin Horan, Chair	Brandice Mello, Classified Pres= <b>A</b>
Brandi Bailes, AS Pres	Delmy Spencer, VPSS
Madeleine Boone, Student Senate Pres	Gio Sosa, Dean IERP
Julie McKee, AS VP	Dave Stevenson, CSEA Rep
Meridyth McLaren, CTA= <b>A</b>	Mike Strong, VPAS= <b>A</b>
	Keith Wurtz, VPI
	Vacant, President Elect/Past President, Academic Senate
	Rebecca Abeyta, Classified Rep for Brandice
	Guest: Trinette Barrie

TOPIC	DISCUSSION	Further Action
Approval of minutes for February 8, 2022	The minutes for 02-08-22 were approved as written. Motion by Keith, seconded by Delmy. No opposition. No abstentions. Unanimous approval.	
College Corp-Trinette	<p>The district has been awarded \$100,000 for College Corp. This is for low-income students who will receive \$10,000 each. The allocation is 70 students from SBVC and 30 students from CHC. At least 12 students need to be a part of the AB540-eligible Dreamers program. Each student will be required to complete 450 hours of community service within one year. They will receive a stipend for \$7,000 and another for \$3,000. The community service will focus on three priority areas:</p> <ul style="list-style-type: none"> <li>• K-12</li> <li>• Climate Action</li> <li>• Hunger/Covid-19 Relief</li> </ul> <p>Timeline:</p> <ul style="list-style-type: none"> <li>• Planning and program develop Jan-July 2022</li> <li>• Announce student applications March 2022</li> <li>• Cohort 1 service year Aug 2022-July 2023</li> <li>• Cohort 2 service year Aug 2023-June 2024</li> </ul> <p>The program manager is Mariana Lopez, SBCCD.</p> <p>Julie asked if they can volunteer at multiple organizations. Trinette will look into that. Julie has already created:</p> <ul style="list-style-type: none"> <li>• Student Code of Conduct</li> <li>• Release of Liability Form</li> <li>• Time Log</li> <li>• List of Organizations that she uses</li> </ul>	

<p>Changes to Executive Committee of Academic Senate - Brandi</p>	<p>Brandi indicated that the Academic Senate Executive Committee no longer includes the Past President/President Elect position. Instead, they have added a second Vice President position:</p> <ul style="list-style-type: none"> <li>• Vice President of Support</li> <li>• Vice President of Outreach</li> </ul> <p>This change effects three committees:</p> <ul style="list-style-type: none"> <li>• Crafton Council</li> <li>• Educational Master Plan</li> <li>• Planning and Program Review</li> </ul> <p>After discussion, this item will be added to the next Crafton Council agenda for approval of these membership changes by Crafton Council.</p>	<p>Put on agenda for 03-08-22</p>
<p>K-12 Strong Workforce Program Award - Delmy</p>	<p>We have partnered with CRY-ROP (Colton Redlands Yucaipa Regional Occupational Program) for outreach. We were awarded two Senior Student Services Technician positions that will start hopefully by June. The Main focus is to make sure to help our ROP students enroll at CHC and help them through the matriculation process.</p>	
<p>New Categorical Funds Update – Kevin</p>	<p>Recently we have received some new funding sources and this discussion is to share how we are utilizing the funds. These funding sources are categorical and can only be used for specific purposes.</p> <p>Basic Needs: This was created by new legislation and includes a new position: Basic Needs Coordinator which will provide outreach to the neediest students including homeless and mental health. This position will provide more resources as some students struggle. We are currently going through the job description.</p> <p>AB19: requires us to offer federal Financial Aid. These funds are for outreach for the matriculation process. We have added some additional staff to Financial Aid and some outreach positions.</p> <p>Mental Health: going through the process as a District to see how we will provide expanded services. We possibly will use a third party to help us. Julie wanted to know if VRC (Veteran’s Resource Coordinator) is included. Kevin said it is on our radar.</p> <p>Retention and Outreach: Reach out to communities to try to build back up enrollment. CHC does not have enough personnel and this will help provide dedicated personnel to outreach for adult education, CTE, workforce, high school students, etc. In the past we had promise money and that paid for a promise director which helped with expanding dual</p>	

New Categorical Funds Update (continued)	<p>enrollment and that position went away when the funds ran out. We are now creating a classified position.</p> <p>We get asked to attend a lot of community events and we don't have the staff available. This will help us have a presence in the community. Also, stipends for faculty to talk to potential students.</p> <p>When plans are more solidified, we will revisit this item.</p>	
COMMITTEE REPORTS:		
Budget - Mike	No report	
Educational Master Plan - Kevin	EMP is working with our consultant, Collaborative Brain Trust and we have scheduled a kick-off meeting on Tuesday, March 15, 2022. There will also be meetings with both internal and external stakeholders. The internal stakeholders will include Crafton Council and all the senates along with many others. The external stakeholders will include the CHC Foundation along with many others.	
Enrollment Strategies – Keith	Reviewing the final draft of the GP SOA, reviewing the enrollment strategies plan to see what activities have been identified to increase enrollments, exploring process for providing instructors with course data disaggregated by demographics, and working on finalizing the drop reasons survey.	
IEAOC - Keith	Working on the disaggregated outcomes assessment process. Template is supposed to be ready in March. Also will be reviewing annual ACCJC report and the annual financial report.	
Public Comments	None	
Announcements – All	The 50 <sup>th</sup> Anniversary Gala will be held on April 21 <sup>st</sup> .	
Next meeting is 03-08-22 at 1:30 p.m.	Adjourned 2:13 p.m.	

<p><b>Mission Statement</b></p> <p>The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff,</p>	<p><b>Vision Statement</b></p> <p>To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.</p>	<p><b>Institutional Values</b></p> <p>We rely on the following values to support our vision and mission:</p> <p><i>Respect:</i> To champion active listening and open dialogue within our community.</p> <p><i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</p> <p><i>Diversity &amp; Inclusion:</i> To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</p> <p><i>Innovation:</i> To actively grow and adapt to support our mission and vision</p>
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with passionate leadership and community support.

through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.